



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, March 22, 2016

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

2. Roll call of membership

Aldersperson Baranowski arrived at 5:35 p.m.

Present: 5 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

3. Approval of minutes from previous meeting

[16-417](#)

Approval of the March 8, 2016 Utilities Committee Meeting minutes.

Aldersperson Meltzer moved, seconded by Aldersperson Jirschele, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Dannecker and Aldersperson Meltzer

Excused: 1 - Aldersperson Baranowski

4. Public Hearings/Appearances

5. Action Items

[16-418](#)

Award Compost Marketing Research Services contract to R. Alexander Associates in the amount of \$15,000 with a 7% contingency of \$1,050 for a project total not to exceed \$16,050.

Aldersperson Jirschele moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

[16-422](#) Preliminary Resolution 1-P-16 for Sanitary Sewer, Storm Sewer, Sanitary Laterals & Storm Laterals be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Alderson Baranowski moved, seconded by Alderson Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Jirschele, Alderson Martin, Alderson Dannecker, Alderson Baranowski and Alderson Meltzer

6. Information Items

[16-423](#) Presentation by RA Smith on the City's Sanitary Sewer Flow Monitoring Program.

Discussed.

[16-420](#) Award Scarlet Oak Lift Station Improvements Project Bid and Alternative Bids #2 and #4 to August Winter & Sons, Inc. in the amount of \$139,471 with contingency of \$10,460 for a project total not to exceed \$149,931. This item will be an Action Item at the Finance Committee meeting.

Discussed.

[16-419](#) Monthly Reports for February 2016
- Water Distribution and Meter Team Monthly Report

Reviewed.

7. Adjournment

Alderson Baranowski moved, seconded by Alderson Jirschele, that the Utilities Committee meeting be adjourned at 6:34 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Jirschele, Alderson Martin, Alderson Dannecker, Alderson Baranowski and Alderson Meltzer