



DEPARTMENT OF PUBLIC WORKS

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TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*
Paula Vandehey, Director of Public Works

SUBJECT: Update to Sections 4-343 and 4-346 of the Municipal Code

DATE: September 28, 2018

The Inspections Division employs two full-time electrical inspectors. It is common for these inspectors to encounter work done by homeowners or contractors that is unsafe. It is vital that the inspectors are able to address unsafe violations and have the ability to issue citations when warranted. The citation process helps ensure installers are adhering to the established safety requirements.

In order to address safety issues, staff recommends the follow changes to the Municipal Code:

Sec. 4-343. Enforcement generally.

The electrical inspector shall enforce all the ordinances or laws relating to electrical installation, including any lawful orders issued by the Department of Safety and Professional Services or any other agency of the State; there is hereby vested in the electrical inspector the necessary power and authority to properly execute such duties. The electrical inspector may issue a citation for any violation of this chapter at any stage of the construction phase.

Sec. 4-346. Notification for inspection; concealment of wiring.

Upon the completion of the wiring of any building or before any wiring is to be hidden from view, or prior to reconnecting of service drop or reattachment of electric meter, the person doing the wiring shall notify the electrical inspector. The electrical inspector shall inspect within two full business days following the day of notification, excluding weekends and holidays. If, upon inspection, it is found that such installation is fully in compliance with this article and does not constitute a hazard to life or property, the electrical inspector shall approve the installation and authorize concealment of such wiring or connection for electrical service. If the installation is not strictly in accordance with this article, he shall ~~issue orders to~~ require the person installing the wiring to remove all hazards and make the necessary changes or additions as soon as practicable ~~within ten (10) days~~. Concealment of electrical work before inspection or failure to comply with the order of the electrical inspector shall constitute a violation of this article. A contractor or his employee, or an owner doing

his own work as permitted by section 4-392(c) shall be present for the final inspection. Nothing under this section shall prevent enforcement of this section under Sections 4-24, 4-343, or any other applicable section.

The Department of Public Works recommends approval of the changes to Sections 4-343 and 4-346 of the Municipal Code of the City of Appleton.

cc: Amanda Abshire