



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Safety and Licensing Committee

Thursday, March 13, 2014

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 5:00 p.m.

2. Roll call of membership

Others present: Police Chief Pete Helein, Fire Chief Len VanderWyst, Lt. Steve Elliott, Attorney Chris Behrens, City Clerk Char Peterson, Kathy Flores

Present: 5 - Alderperson Michael Smith, Alderperson Kathleen Plank, Alderperson Sarah Garb, Alderperson Tim Trauger and Alderperson Polly Dalton

3. Approval of minutes from previous meeting

[14-427](#)

Approval of February 27, 2014 Minutes.

Attachments: [S&L Minutes 02-27-2014.pdf](#)

Alderperson Garb moved, seconded by Alderperson Plank, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Smith, Alderperson Plank, Alderperson Garb, Alderperson Trauger and Alderperson Dalton

4. **Public Hearings/Appearances**

5. **Action Items**

[14-302](#)

Operator's License application of Christina M. Hester, 751 Madison Street, Neenah.

Alderperson Plank moved, seconded by Alderperson Garb, that the Report Action Item be recommended for denial, based on conviction record. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Smith, Alderperson Plank, Alderperson Garb, Alderperson Trauger and Alderperson Dalton

[14-395](#)

Operator's Licenses

Attachments: [Operator's Licenses for 03-13-14 S&L.pdf](#)

Alderson Garb moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton

[14-463](#)

The "Class B" Beer/Liquor License Application of Apollon II, LLC, Craig A. Persha, Agent, 207 North Appleton Street, contingent upon approvals from all departments.

This Report Action Item was recommended for approval

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton

[14-398](#)

Farm Market Application of Appleton Downtown, Inc., Djuanna Hugdahl, corner of Oneida and Washington - grassy area behind City Center Plaza, Wednesdays June 4, 2014 through September 22, 2014 contingent upon approvals from all departments.

This Report Action Item was recommended for approval

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton

[14-399](#)

Farm Market Application of Appleton Downtown, Inc., Djuanna Hugdahl, College Avenue between Appleton and Drew & Houdini Plaza, Saturdays June 18, 2014 through October 25, 2014 contingent upon approvals from all departments.

This Report Action Item was recommended for approval

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton

6. Information Items

[14-130](#)

Revocation Hearing for TJ's Japanese Steakhouse, Xi Lin (AKA Cindy Lin), Agent, 4025 East Lorna Lane.

MOTION TO RESCIND RECOMMENDATION FOR REVOCATION.

MOTION TO WITHDRAW COMPLAINT dated March 6, 2014.

Attachments: [TJs Japanese Steakhouse Revocation Hearing 1-12-14 - 2.pdf](#)
[TJs Japanese STeakhouse Revocation Hearing 1-12-14.pdf](#)
[TJS Japanese Steakhouse Findings of
Fact-Conclusions-Recommendations Signed 1-31-14 File 14-130.pdf](#)
[Motion to Withdraw Complaint - TJ's.pdf](#)

Alderson Garb moved, seconded by Alderson Trauger, to approve rescinding recommendation for revocation. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton

Alderson Garb moved, seconded by Alderson Trauger, that the motion to withdraw complaint be received and filed. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton

[14-235](#)

Resolution introduced by Alderperson Coenen at the 2-5-2014 Common Council meeting relating to have an ordinance be created and adopted.

#4-R-14/Coenen -

“Whereas the City of Appleton is dedicated to meeting the needs of our community and enhancing the quality of life; and

Whereas the City of Appleton embraces and celebrates diversity and inclusion and hopes that community members will see Appleton as a welcoming and inclusive place to live, work and play; and

Whereas the practice of providing equal opportunities in housing, employment, public accommodations and city facilities to persons without regard to age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, color, persons with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking is a desirable goal of the City of Appleton and a matter of legitimate concern to its government; and

Whereas, discrimination against any of Appleton’s residents or visitors endangers the rights and privileges of all;

Therefore be it resolved by the Common Council of the City of Appleton, that an ordinance be created and adopted to render discrimination in employment and public accommodations unlawful. Language of the ordinance shall include:

- That the City provide, within constitutional limitations, for equal employment opportunity and equal access to public places throughout the city regardless of age, color, family status, gender identity and/or gender expression, marital status, national origin/ancestry, race, religion, color, persons with disability, sex, sexual orientation, source of lawful income or victims of domestic violence, sexual assault or stalking.
- Enforcement of the ordinance shall be considered an exercise of the City for ensuring the protection of the welfare, health, peace, dignity and human rights of the people of this city.”

Attachments: [S&L 03-13-2014 for File 14-235 Flores Kathy - SL Nondiscrimination Memo 03-06-14.pdf](#)
[S&L 03-13-2014 for File 14-235 Resolution #4-R-14-Coenen \(Non-Discrimination\) 03-10-14 \(E-version\).pdf](#)

This item was held until the March 27, 2014 meeting

Alderperson Plank moved, seconded by Alderperson Smith, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Smith, Alderperson Plank and Alderperson Trauger

Nay: 2 - Alderperson Garb and Alderperson Dalton

[14-417](#)

Special Class "B" Beer License applications filed after the agenda was published.

none

This Report Action Item was received and filed

[14-421](#)

Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 5.pdf](#)
[S&L 03-13-14 City Clerk Dept Report to Committee.doc](#)
[Strategic Plan-Fire- 11-12-13.doc](#)

This Presentation was presented

[14-397](#)

Draft of Paraphernalia Letter to Class A license holders from Pete Helein, Police Chief.

Attachments: [Paraphernalia ltr to class a license holders 030314.doc](#)

This Presentation was presented

[14-406](#)

Discuss alcoholic beverages on quadricycles.

Attachments: [Quadricycles memo.pdf](#)

This item was held until the March 27, 2014 meeting

This Presentation was held

[14-437](#)

Law Enforcement Support Office Program

This Presentation was presented

[14-419](#)

Police Department Information on liquor law violation convictions.

none

This Presentation was presented

[14-415](#) Operator's license applications contingent upon completion of the Responsible Beverage Service Course - none.

none

This Report Action Item was presented

[14-420](#) Operator's License applicants have failed to show their certificate of completion of the responsible beverage service course, resulting in expiration of no Provisional Operator's Licenses - none.

[14-414](#) Special Events:
Orthopedic & Sports Institute April Fools 5K - April 4, 2014
Appleton Area Jaycees Easter Egg Hunt - April 5, 2014
Cystic Fibrosis Foundation Great Strides - April 26, 2014
American Cancer Society Sole Burner - May 10, 2014

14-497 Fire Chief Len VanderWyst presented the Fire Department Strategic Plan.

7. Adjournment

The meeting adjourned at 6:12 p.m.

Alderson Garb moved, seconded by Alderson Plank, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Smith, Alderson Plank, Alderson Garb, Alderson Trauger and Alderson Dalton