



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources Committee

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Monday, May 11, 2015

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer and Alderperson Williams

**Excused:** 1 - Alderperson Spears

3. Approval of minutes from previous meeting

[15-544](#)

Minutes from 3-23-15

**Attachments:** [Minutes 3-23-15.pdf](#)

**Alderperson Williams moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Konetzke, Alderperson Meltzer and Alderperson Williams

**Excused:** 1 - Alderperson Spears

**Abstained:** 1 - Alderperson Baranowski

4. **Public Hearings/Appearances**

5. **Action Items**

6. **Information Items**

[15-719](#)

Informational report on the 2014 Pay for Performance results for non union employees.

**Attachments:** [Pay for Performance memo 5-9-15.pdf](#)

**This Presentation was received and filed**

[15-680](#)

## ORGANIZATIONAL MATTERS:

Elect a Vice-Chair

Set Meeting Date and Time

Designate a contact person

*Aldersperson Spears was appointed as Vice Chair.**Meetings will be held Mondays at 5:00pm.**Contact person is Chairperson Konezke or Director Behnke***Aldersperson Baranowski moved, seconded by Aldersperson Williams, that the Presentation be approved. Roll Call. Motion carried by the following vote:****Aye:** 4 - Aldersperson Konezke, Aldersperson Baranowski, Aldersperson Meltzer and Aldersperson Williams**Excused:** 1 - Aldersperson Spears[15-545](#)

Recruitment Status Report 5-7-15

**Attachments:** [RSR thru 5-8-15.pdf](#)**This Presentation was received and filed**[15-546](#)

Changes to Restricted Duty Policy

**Attachments:** [Restricted Duty revised March 2015.pdf](#)**This Presentation was received and filed**[15-547](#)

Changes to Affirmative Action Policy

**Attachments:** [Affirmative Action March 2015.pdf](#)**This Presentation was received and filed**[15-548](#)

Changes to the Harassment and Discrimination in the Workplace Policy

**Attachments:** [Harassment & Discrimination in Workplace March 2015.pdf](#)**This Presentation was received and filed**[15-718](#)

Changes to Public Records Policy

**Attachments:** [Public Records Policy 5-11-15.pdf](#)[Public Records Policy-Exhibit 1.pdf](#)**This Presentation was received and filed**

[15-789](#) Changes to the Moving Expense policy

**Attachments:** [Moving Expenses Policy.pdf](#)

This Presentation was received and filed

[15-728](#) H.R. Working agenda 5-11-15

**Attachments:** [HR Committee Working Action Agenda 5-11-15.pdf](#)

This Presentation was received and filed

[15-463](#) Request to approve Mayor salary for  
2016 - 2017  
2017 - 2018  
2018 - 2019  
2019 - 2020

**Attachments:** [Nonrep Attorney Mayor Increase Calculations-2004 5-11-15.pdf](#)  
[Mayor Rates 4-27-15.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Meltzer, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Meltzer and Aldersperson Williams

**Excused:** 1 - Aldersperson Spears

[15-488](#) Request City Attorney salary for  
2016 - 2017  
2017 - 2018  
2018 - 2019  
2019 - 2020

**Attachments:** [Attorney Rates 4-27-15.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Williams, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Meltzer and Aldersperson Williams

**Excused:** 1 - Aldersperson Spears

## 7. Adjournment

**A motion was made by Aldersperson Baranowski, seconded by Aldersperson Williams, that this meeting be adjourned.. The motion carried by the following vote:**

**Aye:** 4 - Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Meltzer and Aldersperson Williams

**Excused:** 1 - Alderperson Spears