



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Roxy Schmidt, Community Development Specialist
DATE: September 23, 2015
RE: Amendments to Citizen Participation Plan for Community Development Block Grant (CDBG) Program

Staff is proposing amendments to the City’s Citizen Participation Plan (CPP) for the CDBG Program so that all HUD’s requirements for citizen participation are addressed. The amendments are based upon requirements listed in the Code of Federal Regulations, Title 24, Part 91 along with guidance provided by HUD in their training manual “Basically CDBG for Entitlements”.

The City’s current CPP (along with 24 CFR 91) calls for a public comment period on substantial amendments to the CPP. The public comment period was thirty days, August 21st through September 19th. No comments were received.

There are two documents attached. One document shows the text to be deleted and added. The other document shows only the proposed new text.

Staff requests that amendments to the City’s CPP for the CDBG Program be approved.

If you have any questions, please contact me at 832-6469 or roxann.schmidt@appleton.org. Thank you!