



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, April 1, 2026

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0399](#) Common Council Meeting Minutes of March 18, 2026

Attachments: [CC Minutes 3-18-26.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[26-0315](#) Presentation of the Selected 2026 Sidewalk Poetry Poems

[26-0403](#)

Proclamations:

- Hemophilia Awareness Day
- Public Health Week
- Library Week
- Earth Day
- Arbor Day
- Golden Rule Day

Attachments: [Hemophilia Awareness Day.pdf](#)

[Public Health Week.pdf](#)

[Library Week.pdf](#)

[Earth Day.pdf](#)

[Arbor Day.pdf](#)

[Golden Rule Day.pdf](#)

[26-0410](#) Board of Review Appointment & Reappointments

Attachments: [BOR Appointment & Reappointments.pdf](#)

[26-0411](#) Board of Zoning Appeals Reappointments

Attachments: [BOZ Reappointments.pdf](#)

[26-0412](#) Library Board Reappointment

Attachments: [LB Reappointment.pdf](#)

[26-0413](#) Police Chief's Advisory Board Reappointment

Attachments: [Police Chief's Advisory Board Reappointment.pdf](#)

[26-0414](#) Police & Fire Commission Reappointment

Attachments: [PFC Reappointment.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[26-0373](#) Request to award 2026 Bridge Inspection and Related Services Contract to Collins Engineers, Inc., in an amount not-to-exceed \$50,000

Attachments: [Collins R-26 Bridge Insp Award Memo.pdf](#)

Legislative History

3/23/26	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

[26-0374](#) Request to award Sole Source Consultant Contract for 2026 Construction Inspections Services to raSmith in an amount not to exceed \$80,000, contingent upon 2025 DPW budget carry over approvals

Attachments: [Construction Inspect Award Memo raSmith.pdf](#)

Legislative History

3/23/26	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0357](#) Hammen Family Orchard & Winery Full Service Retail Outlet Transfer Application for 2026 Appleton Farm Market: Saturdays from June 6 to October 17

Attachments: [AB-105 Hammen Winery Farm Market.pdf](#)

Legislative History

3/25/26 Safety and Licensing Committee recommended for approval

[26-0358](#) Appeal of the Removal of Mac's Towing, LLC d/b/a Bob's Towing from the Appleton Police Department's Towing Rotating Call List.

Attachments: [Mac's Towing dba Bob's Towing Notice of Appeal.pdf](#)

[APD Documentation 3.25.26.pdf](#)

[Bob's Towing Documentation 3.25.26.pdf](#)

Legislative History

3/25/26 Safety and Licensing Committee recommended for approval

Recommendation to uphold the removal of Mac's Towing d/b/a Bob's Towing from APD's towing rotating call list.

[26-0397](#) Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Topsy Taco and Tequila Bar, Sarah Gregory, Agent, located at 129 S Memorial Dr, on May 3, 2026 from 9:00 a.m. to 9:00 p.m. for Cinco de Mayo block party event, contingent upon approval from the Fire, Inspections, and Public Works departments

Attachments: [Topsy Taco.Alcohol.PA.Temp.Cinco De Mayo.5.3.26 Redacted.pdf](#)

Legislative History

3/25/26 Safety and Licensing Committee recommended for approval

[26-0398](#) Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, located at 215 S Memorial Dr, on May 3, 2026 from 9:00 a.m. to 9:00 p.m. for Cinco de Mayo block party event, contingent upon approval from the Fire, Inspections, and Public Works departments

Attachments: [Sangrias.Alcohol.PA.Temp.Cinco De Mayo.5.3.26 Redacted.pdf](#)

Legislative History

3/25/26 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[26-0368](#)

Request to approve Habitat's Gillett Street Extraterritorial Preliminary Plat located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffMemo Gillett ETP PrePlat For03-25-26.pdf](#)

Legislative History

3/25/26 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[26-0385](#)

Request to award the Fire Protection Inspection Services five-year contract to Summit Fire Protection in the amount of \$160,435.

Attachments: [2026 Fire Protection Inspection Services Memo.pdf](#)

Legislative History

3/23/26 Finance Committee recommended for approval

[26-0387](#)

Request to approve the following 2025 Budget Amendments:

Community Development Block Grants

Federal Grants	+\$18,412
Block Grant Payments	+\$18,412

To record additional funds received for Community Development Block Grant Programs (2/3 vote of Council required)

Room Tax Fund

Room Taxes	+\$49,795
Other Contracts/Obligations	+\$14,605
Transfer Out - General Fund	+\$35,190

To record additional room taxes received (2/3 vote of Council required)

Wheel Tax Fund

Wheel tax	+\$17,707
Transfer Out - General Fund	+\$17,707

To record additional wheel taxes received (2/3 vote of Council required)

Facilities Capital Projects

Donations & Memorials	+\$3,599,253
Buildings	+\$3,599,253

To record donations from Friends of Appleton Library for building project (2/3 vote of Council required)

General Fund

Salaries/Fringe Benefits - Public Health	+\$17,623
Salaries/Fringe Benefits - Human Resources	+\$65,487
Salaries/Fringe Benefits - Police	+\$160,820
Salaries/Fringe Benefits - Fire	+\$69,696
Wage Reserve	-\$313,626

To allocate wage reserve funds (2/3 vote of Council required)

Legislative History

3/23/26	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[26-0390](#)

Request to approve Unit W-26 Sewer and Water Reconstruction Change Order #1 as a Contract Amendment in the amount of \$92,515 for a new not-to-exceed contract total of \$2,678,100 and an unchanged contract contingency of \$60,000.

Attachments: [W-26 change order 1 form.pdf](#)

Legislative History

3/23/26	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[26-0391](#)

Request to award project C-26 Sidewalk Sawcutting to ASTI Sawing Inc. in an amount not to exceed \$30,000.

Attachments: [C-26 Award-Funding-Bid Tab.pdf](#)

Legislative History

3/23/26	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[26-0392](#) Request to approve Development Agreement for Mission Ridge North (Dewitt Development Partners LLC).

Attachments: [MissionRidge DAMemo_03192026_Final.pdf](#)
[0111 - Mission Ridge Dev Agrm - 03-19-2026_1.pdf](#)

Legislative History

3/23/26 Finance Committee recommended for approval

[26-0393](#) Request to approve the purchase of Klir Compliance Management Software through CDW-Government in the amount of \$44,250.

Attachments: [Klir Software Purchase.pdf](#)

Legislative History

3/23/26 Finance Committee recommended for approval

[26-0394](#) Request to approve 2025 - 2026 Budget carryover appropriations (2/3 vote of Council required):

1. Items not under contract \$57,800,009
2. Items requesting special consideration \$7,745,006

Attachments: [Special Consideration 2025-2026 Carryover.pdf](#)
[Not Under Contract 2025-2026 Carryover.pdf](#)

Legislative History

3/23/26 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[26-0303](#) Request to renew the lease with Erv Van Camp to farm the undeveloped land at 110 and 210 W. Edgewood Drive, estimated to be approximately 21.14 acres, at the rental rate of \$76.58 per acre, with 5% annual escalators, with no crop loss provision

Attachments: [Memo_Farm Lease Van Camp Renewal_For 03-25-26.pdf](#)
[21-0333 210 W Edgewood - Farm Lease 2026-2031.pdf.pdf](#)

Legislative History

3/25/26 Community Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

[26-0383](#) Request to Award 2026C Stormwater Consulting Services Sole Source Contract for Northland Bellaire Preliminary Design to Brown and Caldwell in an amount not to exceed \$390,000.

Attachments: [2026C Prelim Engineering Northland Bellaire Award Memo_final.pdf](#)

Legislative History

3/24/26 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE
9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION
10. MINUTES OF THE BOARD OF HEALTH
11. MINUTES OF THE HISTORIC PRESERVATION COMMISSION

[26-0332](#)

Request to review and approve the proposed State historic marker text, or request revisions as needed, for the proposed State historic marker sign honoring Harry Houdini located in Houdini Plaza at 121 W. College Avenue (Tax Id #31-2-0065-00 and 31-2-0067-00) as described in the attached documents

Attachments: [StaffMemo_WIHistoricMarkerSign_Houdini_For3-17-26.pdf](#)
[Houdini Historical Marker in Houdini Plaza Proposal.pdf](#)
[Houdini Plaza Historical Marker Map.pdf](#)
[HoudiniHistoricalMarker_ModifiedProposedLanguage_Received3-16-26.pdf](#)

Legislative History

3/17/26	Historic Preservation Commission	recommended for approval
	<i>Modified proposed amendments to the historic marker text language dated March 16, 2026 were provided to the Commission and are attached.</i>	
3/17/26	Historic Preservation Commission	amended
	<i>Amended to add the birth year and death year (1874 - 1926) on the top of the marker before the text starts, change the word "four" to numeric "4" in the 1st sentence of the 2nd paragraph, "... when he was 4 years old" and in the 3rd paragraph change the 2nd sentence to add "and his wife, Bess" so it reads, "In 1897, he and his wife, Bess performed at the Appleton Opera House.", subject to the Wisconsin Historical Society review process.</i>	

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[26-0400](#)

Ordinances #25-26 to #30-26

Attachments: [Ordinances to Council 4-1-26.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[26-0401](#) Discuss moving the second Common Council Meeting in April to April 22, 2026 at 7:00 p.m.

T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.