



July 19, 2016

To: Fox Cities Transit Commission

From: Amy Erickson, Paratransit Coordinator/Operations Supervisor

Subject: Approval to Extend Outagamie County Specialized Transportation Service with Kobussen Buses, Ltd.

The Outagamie Specialized Transportation service is a shared ride transit service for disabled clients of Outagamie County, Family Care, and IRIS. The service provides transportation to and from the client's residence to one of several predefined worksites, including Valley Packaging Industries, Goodwill, and Innovative Services.

The Outagamie County Specialized Transportation Service with Kobussen Buses, Ltd. expires on December 31st, 2015. The original contract was for one year beginning in 2013, with two one-year options. Valley Transit exercised the second option year in 2015, with the Fox Cities Transit Commission approving a temporary six month extension through June 30, 2016 to provide enough time to complete a RFP process.

Due to the rejection of proposals from that RFP process, and the need to revise insurance language based upon the discovery of an insurance increase restricting bidders, Valley Transit is asking for a temporary Six (6) month extension to complete another RFP process.

Kobussen Buses, Ltd. has agreed to continue to operate the Outagamie County Specialized Transportation Service under the existing contract at an increased price of 1% through December 31, 2016 to allow time for another RFP process to be completed and the appropriate approvals given.

Recommendation: Approve Six (6) Month Temporary Extension of the Outagamie County Specialized Transportation service with Kobussen Buses, Ltd. through December 31, 2016.