



CITY OF APPLETON

MEMORANDUM

Date: October 9, 2024
To: Community Development Committee
From: Kurt Craanen, Inspections Supervisor
Subject: Proposed Municipal Code Text Amendments – Chapter 4 Buildings: Sec. 4-546(a)

GENERAL INFORMATION

The Community Development Department staff collaborated with the City Attorney's Office on the following proposed draft Chapter 4 Buildings text amendments.

This item will appear at the November 6, 2024 Common Council meeting to coincide with other text amendments requiring a public hearing at City Plan Commission and Common Council.

PURPOSE OF MUNICIPAL CODE TEXT AMENDMENTS

Staff proposes to update language to Section 4-546(a) of the Municipal Code to clarify that fences are structures.

BACKGROUND

Section 23-22 of the Zoning Ordinance defines the word fence:

***Fence** means a structure constructed to enclose, screen, decrease noise levels, separate areas, or decorate areas of a lot. Fences include walls, hedges and berms meeting this definition.*

PROPOSED DRAFT TEXT AMENDMENTS

The text recommended to be added is underlined. The text recommended for deletion is identified by ~~strikethrough~~.

ARTICLE VIII. SWIMMING POOLS

Sec. 4-546. Permits.

(a) ***Building permit.*** A building permit is required for the installation, alteration or addition of a swimming pool. The permit fee shall be as provided in §4-161(8). A building permit shall be applied for and obtained prior to the installation, alteration or addition of any private residential swimming pool. The application for a permit shall be accompanied by a plot plan drawing of the premises upon which the proposed pool is to be installed. The plot plan shall show the size and shape of the lot, location and size of all buildings, structures ~~and~~ (including fences), existing or proposed, and any other information affecting the premises. The plot plan shall be accurate and dimensioned.

RECOMMENDATION

Staff recommends the proposed text amendments to Chapter 4 Buildings of the Municipal Code, **BE APPROVED** for Sec. 4-546(a) to clarify that fences are structures.