

**RECRUITMENT STATUS REPORT**

**UPDATES THRU 08/08/19**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT.</b>	<b>Date of Vacancy</b>	<b># of Openings</b>	<b>STATUS</b>
<b>KIM</b>	Bus Driver	VT	Multiple	4	References and background pending on 3 candidates. Application deadline 10/27/19.
	Part-Time Bus Driver	VT	N/A	1	References and background pending on 2 candidates. Application deadline 10/27/19.
	Utility Worker – Part Time	VT	1/14/19	1	References and background pending on top candidate.
	Mobility Manager	VT	New Position	1	Application deadline 8/11/19.
	Engineering Technician	DPW	4/3/19 & 5/29/19	2	Interviews on 8/14/19.
	Operator II – Water Construction	DPW	7/5/19	1	Interviews being scheduled.
	Master Mechanic	DPW	6/5/19	1	Application deadline 8/11/19.
	Operator I - Street	DPW	6/28/19	1	Interviews being scheduled.
	Recreation Programmer	PRFM	7/17/19	1	Interviews on 8/20/19.
<b>ALLISON</b>	Police Officer	Police	NA	1 + Elig. list	Skyler Corbett start date 8/12/19. Chief interviews 8/20/19.
	Library Assistant – Public Services (Sub)	Library	NA	1	Panel interviews 8/21/19.
	Librarian – Teen Services & Engagement	Library	9/1/19	1	Application deadline 8/18/19.
	Environmentalist	Health	7/8/19	1	Application deadline 8/11/19.
	Administrative Assistant	Health	8/22/19	1	Defining Process

**TOTAL POSITIONS OPEN = 18 TOTAL ELIGIBILITY LISTS = 1**

**POSITIONS ON HOLD**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT</b>	<b>Date(s) of Opening(s)</b>	<b># of Openings</b>	<b>Person Vacating Position/Status</b>
<b>ALLISON</b>	Systems Analyst	IT	7/6/15	1	Using part-time temporary staffing to fill current need.
	Administrative Support Specialist	Police	2/27/19	1	Department re-evaluating structure/responsibilities of this position.

**TOTAL POSITIONS ON HOLD = 2**

**Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.**