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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: 2/26/2018

Re: Informational: Contract 41-17 was awarded to Northern Electric, Inc. for the "2017 Municipal Services Building Lighting Upgrades Project" in the amount of \$55,060.70 with a contingency of \$10,000.00. Change orders issued to date total \$6,507.00. Payments issued to date total \$52,307.00. Request to issue the final contract payment of \$9,260.70.

The 2017 Capital Improvement Plan included \$75,000.00 to upgrade the lighting at MSB. Of that amount, \$8,900.00 has been utilized for professional services, leaving a balance of \$66,100.00 for construction. Contract 41-17 was awarded to Northern Electric, Inc. for the "2017 Municipal Services Building Lighting Upgrades Project" in the amount of \$55,060.70 with a contingency of \$10,000.00. Change orders issued to date total \$6,507.00 bringing the final contract total to \$61,567.70. The change orders included replacing lights in the electrical shop and common workshop, which were not originally scoped. Payments issued to date total \$52,307.00. The contract is now complete as all punchlist items have been completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Northern Electric, Inc. in the amount of \$9,260.70.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.