



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, March 3, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [21-0216](#) Common Council Meeting Minutes of February 17, 2021.
Attachments: [CC Minutes 2-17-21.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [21-0234](#) Board & Task Force Appointments
Attachments: [Board & Task Force Appts. 3-3-21.pdf](#)
 - [21-0235](#) Be Active Wisconsin Month Proclamation
Attachments: [Be Active WI Proclamation.pdf](#)
 - [21-0241](#) Presentation: IACT Grants
 - [21-0231](#) COVID-19 Update
Attachments: [COVID -19 Cases 3-3-21.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-0192](#) Request from Pollenablers-Fox Cities to designate the month of May, 2021 as No Mow May and to provide a 7 day grace period to not enforce the ~~Weed Ordinance~~.

Attachments: [Pollenablers-No Mow May.pdf](#)

Legislative History

2/22/21 Municipal Services recommended for approval
Committee
*Amendment: remove 7 day grace period so there is no grace period.
(Coenen/Prohaska) Passed: 5-0*

[21-0189](#) Approve Contract for 2021-2025 Movable Bridge Inspections to AECOM Technical Services, Inc. in an amount not to exceed \$95,061.

Attachments: [Contract-Movable Bridge Inspections.pdf](#)

Legislative History

2/22/21 Municipal Services recommended for approval
Committee

[21-0193](#) Request to extend free parking in the Red Ramp for an additional 90 days, during vaccination clinic days only, as part of the community vaccination program at the Fox Cities Exhibition Center.

Legislative History

2/22/21 Municipal Services recommended for approval
Committee

[21-0209](#) Request from Tyler Mueller for a second curb cut at 70 Pheasant Court be ~~denied~~ approved based on neighboring property objection per the City of Appleton's Driveway Opening Policy.

Attachments: [70 Pheasant Ct-driveway.pdf](#)

Legislative History

2/22/21 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[21-0191](#) Class "A" Beer application for Oneida Street Mini Mart LLC d/b/a Oneida BP, Prabhu Dhungana, Agent, located at 1306 S Oneida St, contingent upon approval from all departments.

Attachments: [Oneida BP.pdf](#)

[21-0195](#) Amusement Device License application for Oneida Street Mini Mart LLC d/b/a Oneida St BP, Prabhu Dhungana, applicant, located at 1306 S Oneida St, contingent upon approval from all departments.

Attachments: [Oneida St BP 2021 S&L.pdf](#)

[21-0190](#) Pet Store License application for Fancy Fish, Sia Y. Lor, applicant, located at 1804 S Lawe St, contingent upon approval from all departments.

Attachments: [Fancy Fish S&L.pdf](#)

[21-0208](#) Cigarette License application for Oneida Street Mini Mart LLC d/b/a Oneida BP, located at 1306 S Oneida St.

Attachments: [Oneida St BP 2021 S&L.pdf](#)

3. MINUTES OF THE CITY PLAN COMMISSION

[21-0175](#) Request to approve the First Addition to Broadway Hills Estates Annexation consisting of approximately 16.6454 acres generally located approximately 1,400 feet north of the intersection of N. French Road and E. Broadway Drive, on the west side of French Road, currently in the Town of Freedom, as shown on the attached maps subject to the stipulation in the attached staff report

Attachments: [StaffReport_1stAddBroadwayHillsEstates_Annexation_For02-23-21.pdf](#)

Legislative History

2/23/21 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[21-0211](#) Request to award Unit B-21 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$1,712,148 with a 2.7% contingency of \$45,625 for a project total not to exceed \$1,757,773

Attachments: [Award of Contract Unit B-21.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval
Aldersperson Coenen arrived at 5:33pm

[21-0212](#) Request approval to write off delinquent accounts receivable invoices and personal property taxes (outstanding for more than one year) in the following amounts: 2017 accounts receivable invoices of \$4,868.80 and personal property taxes of \$25,246.73; and 2018 accounts receivable invoices of \$18,747.96 and personal property taxes of \$15,096.65

Attachments: [Write-off List 2021 for Committee.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval

[21-0213](#) Request to approve the following 2021 Budget amendment:

Valley Transit

| | |
|---------------------------|------------|
| Federal Grant | +\$110,964 |
| Miscellaneous Local Aids | +\$ 27,741 |
| Capital Outlay - Software | +\$138,705 |

to record funding for, and purchase of, the Trans Data Management software program (2/3 vote of Council required)

Attachments: [VT Trans Data Management Memo 2021-02-18.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval

[21-0215](#) Request to approve the following 2021 Budget amendment:

Reid Golf Course

| | |
|------------------------------|-------------|
| Capital Outlay - Parking Lot | +\$ 43,000 |
| Fund Balance | - \$ 43,000 |

to record funding for and additional spending authority for parking lot construction (2/3 vote of Council required)

Attachments: [2021 Reid Golf Course Parking Lot Budget Amendment.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval

6. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**
7. **MINUTES OF THE UTILITIES COMMITTEE**
8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[21-0201](#) Approve Award of Contract for TransTrack Data Management System

Attachments: [TransTrack Request.pdf](#)

Legislative History

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|---------|----------------------------------|--------------------------|
| 2/23/21 | Fox Cities Transit Commission | recommended for approval |
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10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-0230](#) Ordinance #6-21 - First addition to Broadway Hills Estates Annexation

Attachments: [Ordinances going to Council 3-3-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.