



“...meeting community needs...enhancing quality of life.”

**LEGAL SERVICES DEPARTMENT  
OFFICE OF THE CITY CLERK**

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TO: Safety & Licensing Committee

FROM: Kami Lynch, City Clerk

DATE: 8/10/2016

RE: Item 16-1284

State Statute 125.17(4) allows municipalities to issue temporary operator’s licenses to qualified individuals. These licenses are intended for those working at events in which a Temporary Class “B” license to sell and serve beer/wine is obtained. One person may hold only two of these licenses per year, and they are valid for a maximum period of 14 days. Staff is requesting approval of the ability to issue these licenses and to make the necessary modifications to our municipal code in order to do so. Currently, individuals intending to work these events that hold a Temporary/Special Class “B” apply and pay for a two year operator license.

If there are any questions regarding this potential municipal code amendment, please do not hesitate to contact me at 832-6443 or [kami.lynch@appleton.org](mailto:kami.lynch@appleton.org)

Kami Lynch,  
City Clerk