



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, June 23, 2020

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:05 p.m.

2. Roll call of membership

Dr. Robins arrived at 4:12 p.m.

Present: 6 - Palm, Rabec, Robins, Mayor Woodford, Fenton and Buetow

Others present:

Sarah Luedtke, 5500 N. Meade Street

Scott Becker, 2113 N. Eugene Street

3. Approval of minutes from previous meeting

[20-0738](#)

City Plan Minutes from 2-25-20

Attachments: [City Plan Minutes 2-25-20.pdf](#)

**Rabec moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Palm, Rabec, Mayor Woodford, Fenton and Buetow

Absent: 1 - Robins

4. Public Hearings/Appearances

[20-0739](#)

Special Use Permit #4-20 for a sidewalk cafe and restaurant (deli) with alcohol sales and consumption located at 222 East College Avenue (Tax Id #31-2-0321-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #20-0740)

Attachments: [ClassIIPublicHearingNoticeNewspaper_222CollegeAve_SUP#4-20.pdf](#)
[PublicHearingNoticeNeighborhood_222CollegeAve_SUP#4-20.pdf](#)

This public hearing was held, and no one spoke on the item.

[20-0741](#)

Rezoning #4-20 to rezone the Plamann Park Annexation, formerly part of the Town of Grand Chute, located east of Meade Street and south of Broadway Drive, including to the centerline of the adjacent Meade Street, Broadway Drive, and Ballard Road right-of-way from Temporary AG Agricultural District, R-1A Single-Family District, and R-1B Single-Family District to P-I Public Institutional District as shown on the attached maps (Associated with Action Item #20-0742)

Attachments: [InformalPublicHearingNotice_PlamannParkAnnex_Rezoning#4-20.pdf](#)

This public hearing was held, and Sarah Luedtke and Scott Becker spoke on the item. Director Harkness read an email received from Kara Homan, Development & Land Services Director of Outagamie County, and the email is attached to the action item.

5. Action Items

[20-0740](#)

Request to approve Special Use Permit #4-20 for a sidewalk cafe and restaurant (deli) with alcohol sales and consumption located at 222 East College Avenue (Tax Id #31-2-0321-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_222CollegeAve_SUP_For06-23-20.pdf](#)

Rabec moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Palm, Rabec, Mayor Woodford, Fenton and Buetow

Absent: 1 - Robins

[20-0742](#)

Request to approve Rezoning #4-20 to rezone the Plamann Park Annexation, formerly part of the Town of Grand Chute, located east of Meade Street and south of Broadway Drive, including to the centerline of the adjacent Meade Street, Broadway Drive, and Ballard Road right-of-way from Temporary AG Agricultural District, R-1A Single-Family District, and R-1B Single-Family District to P-I Public Institutional District as shown on the attached maps

Attachments: [StaffReport_PlamannPark_Rezoning_For06-23-20.pdf](#)
[EmailSubmittedKaraHoman06-22-20_PlamannPark_Rezoning.pdf](#)

Proceeds to Council on July 15, 2020.

Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Rabec, Robins, Mayor Woodford, Fenton and Buetow

[20-0743](#)

Request to approve the Extraterritorial Final Plat for Investors Park located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffReport_InvestorsPark_Final Plat_For06-23-20.pdf](#)

Palm moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Rabec, Robins, Mayor Woodford, Fenton and Buetow

6. Information Items

[20-0744](#)

Elect a Vice Chair

Aldersperson Fenton was elected as Vice Chair.

[20-0745](#)

Set Meeting Day and Time

The City Plan Commission meetings will remain as the Tuesdays of the week following Council at 4:00 p.m.

[20-0759](#)

Designate a Contact Person

Director Karen Harkness was designated as Contact Person.

7. Adjournment

Fenton moved, seconded by Rabec, that the meeting be adjourned at 4:30 p.m. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Rabec, Robins, Mayor Woodford, Fenton and Buetow