



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: 9/23/24
To: Municipal Services Committee
From: Pete Neuberger, Deputy Director of Public Works
Subject: Request by Prevea Health to Purchase Two On-street Parking Stalls on South Side of Washington Street West of Oneida Street.

The Department of Public Works has received a request from Prevea Health to purchase two (2) on-street parking stalls on the south side of Washinton Street immediately west of Oneida Street.

The request identified the following need: “We are requesting these spots for our patients. We will be seeing Physical Therapy patients at our new clinic located at 10 East College Ave, Suite 10. Physical Therapy patients often have trouble walking long distances, so our hope is to reserve [on-street parking stalls] as close as possible.”

Per the Downtown Purchased Parking Policy (October 2012), requests meeting the policy criteria below are subject to review and approval by Municipal Services Committee and Common Council.

APPROVAL CRITERIA

1. No purchased parking will be approved for College Avenue.
2. No more than a total of 10% of the parking stalls of any block (i.e. both sides of the 200 East Washington Street block) shall be signed as purchased parking, valet parking and loading zones.
3. Shared use of purchased parking amongst businesses is strongly encouraged.
4. Approval for purchased parking may be rescinded by the Common Council if property owner fails to use the space for its intended purpose, if the purchased parking negatively impacts other downtown businesses, or property owner fails to pay monthly fee.
5. Owner will be charged to remove parking meter(s) and install sign(s) for the approved purchased parking. Owner will also be charged to re-install meter(s) if stall(s) are reverted back to metered parking.
6. Approval is non-transferable if ownership changes.

Per DPW staff review this (100 West) block of Washington Street includes 16 on-street parking stalls, none of which are currently purchased or reserved for valet parking or loading zones. Rounded to the nearest whole number of stalls, two stalls are currently available for purchase per the above criteria.