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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: April 29, 2015

Re: Action: Award contract for Appleton Memorial Park Northwest Parking Lot renovation to Northeast Asphalt, Inc. in the amount of \$139,760 with a contingency of \$27,952 for a contract total not to exceed \$167,712.

The bids for the Appleton Memorial Park Northwest Parking Lot renovation project were opened on Thursday, April 16, 2015. The project includes the removal and installation of the Northwest asphalt parking lot located in Appleton Memorial Park.

The Parks, Recreation and Facilities Management Department's Capital Improvement Plan includes \$250,000 in funding for hardscape infrastructure improvements and replacements. Three (3) companies submitted qualified bids for the project. Below are the base bids:

Northeast Asphalt, Inc.	\$139,760.00
MCC, Inc.	\$155,944.61
Vinton Construction	\$162,200.00

It is the recommendation of the Parks, Recreation and Facilities Management Department to accept the base bid of \$139,760 and award the contract to Northeast Asphalt, Inc. The Department is also recommending a 20% contingency of \$27,952 for a contract total \$167,712. Upon completion of the main parking area, an additional contract will be issued to improve a service road access from this parking lot which will utilize the balance of this Capital Improvement Plan.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.