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Department of Utilities
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TO: Chairperson Greg Dannecker and Members of the Utilities Committee

FROM: Utilities Director Chris Shaw

DATE: December 31, 2010 *(date the memo was written)*

RE: *Contract Amendment #2 to Strand and Associates for Engineering Services pertaining to the Glendale Water Tower Project in the amount of \$10,780*

BACKGROUND:

The project engineer for the Glendale Water Tower project, Strand and Associates, has been successful in performing contract administration and field services. As a result of project issues, the engineer has provided services beyond their original contract requirements with the City. The detail of these services are provided in the letter from Strand dated October 20, 2016. While the contractor, Caldwell Tank, has not been able to maintain their original schedule, they have been responsive to contractual issues brought forth by both the City and the engineer.

Additional engineering services and expenses have occurred due to the following issues:

1. Additional site visits due to electrical conformance issues
2. Training cancelation (e.g., altitude valve)
3. Lack of contractor coordination
4. Grading specifications not initially met

In total, Strand and Associates are requesting compensation for the expense related to the additional site visits and lack of contractor coordination and supervision. This effort equates to 74.75 hours at a cost of \$10,780. The contractor has recognized that these services have been realized by the engineer and is willing to accept a deduct to the construction contract. Consequently, this action will result in a net zero cost to the City for the aforementioned amendment.

If you have any questions or would like to discuss this matter in greater detail I can be reached at ph: 832-5945.