



MEMO

"...meeting community needs...enhancing quality of life."

TO: CEA Review Committee

FROM: Paula Vandehey, Director of Public Works

DATE: March 29, 2021

SUBJECT: Request to add a Toolcat Utility Vehicle to the Parking Utility CEA Fleet in 2022 for a total cost of \$75,000.

Over the last 10+ years the snow removal services for the Parking Utility have been provided by Lake Shore Cleaners as they were the only company that would provide us a quote for these services. The company has been great to work with, but they have put us on notice that they no longer wish to provide snow removal services for the City of Appleton. Because removing snow from parking ramps takes specialized equipment, other contractors have not been interested in providing these services, particularly given the uncertain nature of snow events. In order to provide adequate parking and safely maintain our parking ramps, we must be prepared to take on these tasks with internal Parking Utility staff once our contract with Lake Shore Cleaners ends.

The Parking Utility currently also rents a CEA sidewalk tractor for our seasonal ramp flushing. The City's sidewalk tractors are up for replacement in 2022 and our plan is to replace them with the same manufacturer as our current sidewalk tractor. This manufacturer, however, does not have an option to install the water tank above the rear body/engine, which is a critical component for ramp flushing activities.

To meet our snow removal, sweeping and flushing needs for the three (3) Parking Utility Ramps, we are requesting to purchase a Toolcat Utility Vehicle, which offers flexibility through various attachments to complete these tasks utilizing existing parking staff without the need to pay private contractors.

If approved, the funding for this vehicle would be offset by reducing the contracted snow removal services budget by \$40,000 annually.

Therefore, we request to add a Toolcat Utility Vehicle to the Parking Utility CEA Fleet in 2022 for a total cost of \$75,000.