



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Safety and Licensing Committee

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Thursday, March 26, 2015

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Meeting was called to order at 5:01 PM.*

2. Roll call of membership

*OTHERS PRESENT: Fire Chief Vander Wyst, Police Chief Thomas, CRU Officer Probst, Assistant City Attorney Jadin, City Clerk Collins.*

**Present:** 3 - Alderperson Garb, Alderperson Jirschele and Alderperson Williams

**Excused:** 2 - Alderperson Trauger and Alderperson Lobner

3. Approval of minutes from previous meeting

**15-472** Approval of March 12, 2015 Minutes.

**Attachments:** [S&L Minutes 03-12-2015.pdf](#)

**Alderperson Garb moved, seconded by Alderperson Williams, that the Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Garb, Alderperson Jirschele and Alderperson Williams

**Excused:** 2 - Alderperson Trauger and Alderperson Lobner

4. **Public Hearings/Appearances**

5. **Action Items**

**15-433** Operator's Licenses

**Attachments:** [Operator's Licenses for 03-26-2015 S&L.pdf](#)

**Alderperson Garb moved, seconded by Alderperson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Garb, Alderperson Jirschele and Alderperson Williams

**Excused:** 2 - Alderperson Trauger and Alderperson Lobner

**15-435** Operator's License application of Charney J. Kuusisto, 3222 N. Lawe Street.

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

**15-434** Secondhand Article License application for Heid Music, Kristin J. Masarik, Person in Charge, 308 E. College Ave, contingent upon approvals from all departments.

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

**15-447** Secondhand Article License application of Endless Treasures, Kathy A. Schumann, Applicant, 211 N. Richmond Street, contingent upon approvals from all departments.

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

**15-506** Class "B" Beer License application of Pho House LLC, d/b/a Pho House, Txongpaul Xiong, Agent, 621 W. Northland Ave., Suite D, contingent upon approvals from all departments.

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

**15-448** Request to Over Hire in the Position of Firefighter.

**Attachments:** [Request to Over Hire in the Position of Firefighter.pdf](#)

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

**15-507** Fire Department Proposed Reclassification of Position.

**Attachments:** [Fire Department Proposed Reclassification of Position.pdf](#)

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

**15-449** Review of General Policy Statement on Beer/Liquor Licensing.

**Attachments:** [Review of General Policy Statement on Beer Liquor Licensing Memo.pdf](#)  
[LIQUOR LICENSE POLICY - REV.pdf](#)

*Discussion took place regarding issued vs. granted where 'non-use' applies; it was recommended to leave the 12-mo timeframe available to a granted (approved) license as well as issued, providing evidence of progress.*

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderson Trauger and Alderson Lobner

## **6. Information Items**

**15-422** Special Class "B" Beer License application of Fox Cities Ice Cats, Julie A. Martin, Person in Charge, 1717 E. Witzke Blvd., April 10 - April 12, 2015, contingent upon approvals from all departments.

**Alderson Garb moved, seconded by Alderson Williams, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Garb, Alderson Jirschele and Alderson Williams

**Excused:** 2 - Alderperson Trauger and Alderperson Lobner

**15-376** Special Class "B" Beer License applications filed after the agenda was published.

*Fox Cities Book Festival; April 24, 2015 from 6:45 until 10:00 pm; fundraiser for the Fox Cities Book Festival - entertainment is a singer/poet; beer and wine to be sold at the Outer Edge Stage; person in charge is Gail Ondresky.*

**Alderperson Garb moved, seconded by Alderperson Williams, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Garb, Alderperson Jirschele and Alderperson Williams

**Excused:** 2 - Alderperson Trauger and Alderperson Lobner

**15-500** Presentation by Julie Filapek re: Neighborhood Partners relating to Policing/Safety.

**15-467** Special Events:  
April Fools'5K - April 3, 2015  
Earth Day River Hike - April 18, 2015  
Great Strides Walk for CFF - April 25, 2015  
Walk MS - April 26, 2015  
Xavier Elementary Spirit Sprint - May 1, 2015  
Living History Day - Civil War Reenactment - May 8, 2015  
National Police Week - May 13, 2015  
Memorial Day Parade - May 25, 2015  
Jet PTA Color Run - May 29, 2015  
Flag Day Parade - June 13, 2015  
Butterfly Festival - June 20, 2015

**15-471** Director's Reports:  
City Clerk  
Fire Chief  
Police Chief

**Attachments:** [Police Weekly Report - Week 8.pdf](#)

**15-501** Discussion - Operator License Application Process

**15-508** Police Department Information on liquor law violation convictions.

*Three violations were noted.*

*BP Gas Station at 80 pts (sale to minor); McGuinness Irish Pub at 80 pts (sale to minor); Drinks Inc at 40 pts (no licensed operator on premises).*

7. Adjournment

**Aldersperson Williams moved, seconded by Aldersperson Garb, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Garb, Aldersperson Jirschele and Aldersperson Williams

**Excused:** 2 - Aldersperson Trauger and Aldersperson Lobner