



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Finance Committee

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Monday, July 29, 2019

5:30 PM

Council Chambers, 6th Floor

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**RESCHEDULED FROM 7/22/19**

1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[19-1100](#)

Finance Committee minutes from July 15, 2019 meeting

**Attachments:** [MeetingMinutes15-Jul-2019-06-56-12.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. **Public Hearings/Apearances**

5. **Action Items**

[19-1021](#)

Request to approve \$30,000 payment to the Fox Cities Regional Partnership and approve the related 2019 Budget adjustment:

**TIF Capital Project Funds**

Other Contracts/Obligations - TIF 7	+ \$5,256
Other Contracts/Obligations - TIF 8	+ \$5,971
Other Contracts/Obligations - TIF 9	+ \$2,629
Other Contracts/Obligations - TIF 10	+ \$2,848
Other Contracts/Obligations - TIF 11	+\$10,625
Other Contracts/Obligations - TIF 12	+ \$2,671
Fund Balance (Each Individual TIF Fund)	- \$30,000

to provide funding for payment to the Fox Cities Regional Partnership (2/3 vote of Common Council required)

**Attachments:** [Finance Committee Fox Cities Regional Partnership.pdf](#)

**Alderson Siebers moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Siebers, Alderson Croatt and Alderson Martin

**Nay:** 2 - Alderson Lobner and Alderson Meltzer

[19-1101](#)

Request from Town of Buchanan property owners to waive Newberry Street sidewalk assessments for properties that annex to the City of Appleton prior to January 1, 2021

**Attachments:** [Tn of Buchanan Request.pdf](#)

**Alderson Lobner moved, seconded by Alderson Meltzer, that the Report Action Item be held until the next Finance Committee meeting on August 12, 2019. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Meltzer

**Nay:** 1 - Alderson Martin

[19-1103](#)

CEA Review Committee Report

**Attachments:** [CEA Review MeetingMinutes8-Jul-2019-07-38-33.pdf](#)

**Alderson Lobner moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1110](#)

Request to approve Contract Amendment/Change Order No. 1 to Contract No. 35-19 for Miscellaneous Concrete & Street Excavation Repair for concrete sidewalk and street panel repairs on Washington and Oneida Streets following the demolition of the Blue Parking Ramp in the amount of \$50,000 with no change to the contingency. Overall contract increases from \$701,300 to \$751,300

**Attachments:** [Unit E-19 Change Order No.1.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

## 6. Information Items

[19-1104](#)

Legal Services 2019 Mid-Year Report

**Attachments:** [Legal Service 2019 Mid-Year Report.pdf](#)

**This Presentation was presented**

[19-1105](#)

Finance 2019 Mid-Year Report

**Attachments:** [Finance 2019 Mid-Year Report.pdf](#)

**This Presentation was presented**

[19-1107](#)

Parks, Recreation and Facilities Management 2019 Mid-Year Report

**Attachments:** [PRFMD 2019 Mid-Year Report.pdf](#)

**This Presentation was presented**

[19-1114](#)

Risk Management 2019 Mid-Year Report

**Attachments:** [Risk Mngmt 2019 Mid-Year Report.pdf](#)

**This Presentation was presented**

[19-1109](#)

Change Order #1 to August Winter and Sons in the amount of \$23,835 for the Chemical Systems Upgrade Project resulting in the construction contract being increased to \$722,335 and a decrease in contingency from \$104,775 to \$80,940.

Increase project final completion date from May 14, 2019 to August 31, 2019

**Attachments:**     [Change Order 1 Chemical Systems Upgrade Project 07-25-19.pdf](#)  
[Change Order 1.pdf](#)

**This Presentation was presented**

[19-1111](#)

Change Orders 1, 2 and 3 to Vinton Construction Company contract as part of the Briarcliff and Midway Lift Station Improvement Projects totaling \$2,722 resulting in a decrease in contingency from \$14,615 to \$11,893. No change to overall contract amount

**Attachments:**     [Briarcliff and Midway Improvements Change Order Summary.pdf](#)

**This Presentation was presented**

## 7. Adjournment

**Alderson Siebers moved, seconded by Alderson Lobner, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer