



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Tuesday, July 12, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

3. Approval of minutes from previous meeting

[16-1091](#)

Minutes from June 21, 2016

Attachments: [Minutes from June 21, 2016.pdf](#)

**Mann moved, seconded by Coenen, that the Report Action Item be approved.
Roll Call. Motion carried by the following vote:**

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

4. **Public Hearings/Appearances**

[16-1082](#)

Presentation of Downtown Mobility Study by Amy Canfield (AECOM) and Kevin Luecke (Toole Design Group).

Attachments: [Downtown Appleton Mobility Study.pdf](#)

[Memo from Daniel Froehling.pdf](#)

5. **Action Items**

[16-1083](#)

Request from David Brost, 229 N. Rankin Street, for a variance to Municipal Code 19-91(f)(5) to extend his driveway 10 feet into the front yard, contingent upon property owner paying WE Energies any relocation costs to move the power pole.

Attachments: [229 N Rankin St.pdf](#)

Coenen moved, seconded by Mann, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

[16-1084](#)

Request from Holton Brothers for a Street Occupancy Permit to place scaffolding in the College Avenue right-of-way for repairs to the City Center Building from July 5, 2016 through September 16, 2016.

Attachments: [Holton Brothers.pdf](#)

Martin moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

[16-1086](#)

Approve Amendment #3 to OMNNI Associates, Inc. for survey staking for the CTH JJ/Lightning Drive Project in the amount of \$4,300 for a revised not to exceed amount of \$174,790.60.

Attachments: [CTH JJ-Lightning Drive.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

[16-1087](#)

Approve Inter-Governmental Agreement with Outagamie County for the Northland Avenue (Mason Street to Richmond Street) Project.

Attachments: [Inter-Governmental Agreement.pdf](#)

Martin moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

[16-1088](#)

Award of 2016 Structural Condition Analysis of City Parking Ramps to GRAEF, in an amount not to exceed \$20,000.00.

Attachments: [Structural Condition Analysis of City Parking Rams.pdf](#)

Mann moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

[16-1089](#)

Request from Appleton Downtown Inc. to purchase up to 18 parking stalls on September 16, 2016 for annual Park(ing) Day.

Attachments: [ADI request for parking stalls.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

[16-1004](#)

Adopt City of Appleton Complete Streets Policy.

Attachments: [Adopt City of Appleton Complete Streets Policy.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

[16-1102](#)

Replace YIELD signs with STOP signs on Alexander Street at Lindbergh Street.

Attachments: [Alexander Street & Lindbergh Street.pdf](#)

Mann moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

[16-1103](#)

Replace YIELD signs with STOP signs on Edgewood Avenue at Grant Street.

Attachments: [Edgewood Avenue & Grant St.pdf](#)

Mann moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

[16-1104](#)

Replace YIELD signs with STOP signs on Outagamie Street at Franklin Street.

Attachments: [Franklin Street & Outagamie St.pdf](#)

Mann moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

[16-1105](#)

Approve request for new Memorial Park Ground Sign to be installed within the Witzke Boulevard right-of-way contingent upon placement at least 11 feet from back of island curb.

Attachments: [Memorial Park Ground Sign.pdf](#)

Martin moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

6. Information Items

[16-1090](#)

Inspection Division Permit Summary Comparison Report for June, 2016.

Attachments: [Inspection Division Permit Summary Comparison Report for June, 2016.pdf](#)

[16-1106](#)

Recycling Division Rate for June, 2016.

Attachments: [Recycling Division Rate for June, 2016.pdf](#)

7. Adjournment

Coenen moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt