



June 19, 2023

To: Fox Cities Transit Commission

From: Ronald C. McDonald, General Manager

Subject: Authorization to amend the STAR Protection & Patrol security contract.

Background:

Valley Transit utilizes a contractor, STAR Protection & Patrol, to staff the downtown Appleton Transit Center and adjacent areas with a security officer. The current agreement with STAR Protection and Patrol is a three-year contract with options to extend for two one-year periods. The initial three-year contract ends July 1, 2023 and automatically extends into the fourth and fifth one-year options unless either party notifies the other, in writing, 90 calendar days prior to the expiration of the contract of its intent to discontinue.

In 2020, STAR Protection & Patrol proposed a rate of \$21.86 per hour for the first option year of the contract, effective July 2023. Due to extraordinary economic pressures experienced during and post-pandemic, STAR Protection & Patrol requested a rate adjustment, effective July 2023. The attached letter from STAR Protection & Patrol requests a rate adjustment to \$25.00 per hour.

Valley Transit will use existing budgeted funds to cover the increased cost.

Recommendation:

Staff recommends amending the STAR Protection & Patrol security contract rate to \$25.00 per hour for option year one, effective July 1, 2023.