



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Tuesday, June 21, 2016

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1012](#) June 7, 2016 Finance Committee minutes

**Attachments:** [MeetingMinutes07-Jun-2016-11-33-33.pdf](#)

4. **Public Hearings/Apearances**

[16-1013](#) Melissa Kempen, CPA and Jodi Dobson, CPA from Baker Tilly Virchow Krause, LLP presentation of 2015 Comprehensive Annual Financial Report

**Attachments:** [FS Highlight - final for 2015.pdf](#)

5. **Action Items**

[16-1015](#) Request to award Unit H-15 Spartan Drive and Haymeadow Avenue Sewer and Force Main Construction to Kruczek Construction Inc. in the amount of \$427,427 with a 4.7% contingency of \$20,000 for a project total not to exceed \$447,427.

**Attachments:** [Unit H-15.pdf](#)

[16-1016](#) Request to reject bid received for Unit Y-16 Arbutus Park Storm Lift Station Rehabilitation and rebid in Fall, 2016.

**Attachments:** [Unit Y-16.pdf](#)

[16-1017](#) Request to approve Finance Committee Report 4-P-16 for Sidewalk Construction.

**Attachments:** [Report 4-P-16.pdf](#)

[16-1022](#) Request to approve the following 2016 Budget adjustment:

**TIF #6**

Land Purchase	+\$152,749
Fund Balance (advance from General Fund)	- \$152,749

to provide funding for the repurchase of Lot 13 in the Southpoint Commerce Park (2/3 vote required).

**Attachments:** [Commercial Horizons LOI 6-7-16.pdf](#)  
[SubjectParcel06162016.pdf](#)

[16-1025](#) CEA Review Committee Report for June 7, 2016.

**Attachments:** [CEA MeetingMinutes7-Jun-2016-07-51-57.pdf](#)

**6. Information Items**

[16-1014](#) Director's Reports:

Finance  
 Legal Services

[16-1018](#) The following 2016 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Library**

Reimbursements - Friends of the Library	+\$12,456
Other Contracts/Obligations - Childrens Services	+\$12,456

to record funds received from the Friends of the Appleton Public Library for Reach Out and Read Fox Cities

**General Fund - Parks & Recreation**

Part-time Salaries	- \$5,066
Fringe Benefits	- \$395
Temporary Help	+\$5,561

to transfer funds originally budgeted for part-time wages to fund temporary customer service help during the summer

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*