



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, December 7, 2020

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Firkus called the meeting to order at 4:31 p.m.

2. Roll call of membership

Present: 4 - Firkus, Otis, Prohaska and Wolff

Excused: 1 - Coenen

3. Approval of minutes from previous meeting

[20-1573](#)

Minutes from November 23, 2020

Attachments: [Minutes from November 23, 2020.pdf](#)

**Prohaska moved, seconded by Otis, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Firkus, Otis, Prohaska and Wolff

Absent: 1 - Coenen

4. **Public Hearings/Appearances**

5. **Action Items**

[20-1567](#)

Lawrence Street, from Walnut Street to Elm Street, be reconstructed with concrete pavement and curb & gutter to a width of 41.5' from back of curb to back of curb, which is 0.5' wider than the existing street. The reconstructed Lawrence Street will include 10.5' travel lanes in each direction, 6' bike lanes along both sides of the street, and on-street parking to be maintained along the north side of the street, within the project limits. Existing on-street parking along the south side, within the project limits, will be eliminated.

Otis moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Otis, Prohaska and Wolff

Absent: 1 - Coenen

[20-1568](#)

Opechee Street, from Leminwah Street to Owaissa Street, be reconstructed with concrete pavement and curb & gutter to a width of 20' from back of curb to back of curb, which is approximately 1-3' wider than the existing street. Existing parking provisions within the project limits will remain unchanged.

Prohaska moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1569](#)

Owaissa Street, from Opechee Street to Pacific Street, be reconstructed with concrete pavement and curb & gutter to a width of 24' from back of curb to back of curb, which is approximately 1'-4' wider than the existing street. New concrete sidewalk to be constructed along the east side of Owaissa Street from approximately 160' south of Pacific Street to approximately 500' south of Pacific Street. Existing parking provisions within the project limits will remain unchanged.

Attachments: [Comments-Owaissa Street.pdf](#)
[Comments -Owaissa St Project.pdf](#)

Coenen moved, seconded by Wolff, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1570](#)

CRITICAL TIMINGAward 2021 Contract for Operations, Maintenance and Monitoring at the Closed City of Appleton Landfill to SCS Engineers in an amount not to exceed \$97,447.

Attachments: [2021 Contract-Closed City of Appleton Landfill.pdf](#)

Prohaska moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1571](#)

Award of 2021 Materials Testing Contract (M-21) to OMNNI Associates, Inc. in an amount not to exceed \$125,000.

Attachments: [2021 Materials Testing Contract \(M-21\).pdf](#)

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1576](#)

Request from Gregg VanDinter to have the \$50 Weed Administration Fee waived for 2220 E. Newberry Street.

Attachments: [2220 E Newberry St-Weed Violation.pdf](#)

Otis moved, seconded by Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1617](#)

Approve Intergovernmental Agreement with the Town of Grand Chute for the reconstruction of Alvin Street in 2021.

Attachments: [Intergovernmental Agreement-Alvin St.pdf](#)

Prohaska moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

6. Information Items

[20-1572](#)

Inspection Division Permit Summary Comparison Report for November, 2020.

Attachments: [Inspection Division Report-November, 2020.pdf](#)

[20-1577](#)

Request to over hire-Public Works Professional Engineer (Action Item at Human Resources Committee)

Attachments: [Request to over hire.pdf](#)

7. Adjournment

Prohaska moved, seconded by Firkus, to adjourn the meeting at 5:02 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff