City of Appleton

Meeting Minutes
Library Board

Wednesday, March 9, 2022	12:30 PM	225 N. Oneida Street

Personnel & Policy Committee

1. Call meeting to order

    Chairperson Margret Mann called the meeting to order at 12:31pm

2. Roll call of membership

    Present: 2 - Mann and Brozek

    Excused: 1 - Kellner

    Others : 1 - Rortvedt

3. Action Items

22-0255   Library Director's Job Description

Attachments: Library Director Job Description 2010.pdf

Library Director Job Description amended at Committee 3-9-2022.pdf

Competency Definitions.pdf

Mann moved, seconded by Brozek, that the Library Director's Job Description be Amended to include the bullet point "Serves as Coordinator and Technical Advisor for the Library Board of Trustees" under the Leadership and Strategy Section. Voice Vote. Motion Carried. (2-0)

Brozek moved, seconded by Mann that the Library Director's Amended Job Description be recommended for approval. Voice Vote. Motion Carried. (2-0)

22-0256   APL Art Policy

Attachments: Art Policy Draft 3-1-2022.pdf

Brozek moved, seconded by Mann, that the APL Art Policy be recommended for approval. Voice Vote. Motion Carried. (2-0)

22-0257   APL Scholarship Policy

Attachments: Scholarship Policy Draft 3-2022.pdf

Brozek moved, seconded by Mann, that the APL Scholarship Policy be recommended for approval. Voice Vote. Motion Carried.(2-0)

4.   Information Items

22-0258   Temporary Suspension of Policies Not Relevant while in the Temporary
                Library Location

                Attachments: Temporary Library Policy Suspensions.pdf

22-0261   Trustee Essentials Chapter 5: Hiring a Library Director and Chapter 7:
                The Library Board and Library Personnel

                Attachments: Trustee Essentials Chapter 5 - Hiring a Library Director.pdf

                                      Trustee Essentials Chapter 7 - The Library Board and Library
                                      Personnel.pdf

7.   Adjournment

**Mann moved, seconded by Brozek that the meeting be Adjourned. Voice Vote.
Motion Carried. (2-0)
The meeting was Adjourned at 12:58pm**