



DEPARTMENT OF
**PARKS, RECREATION
& FACILITIES
MANAGEMENT**

CITY OF APPLETON
1819 East Witzke Blvd.
Appleton, WI 54911
920-832-5572
appletonparkandrec.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/25/2024

RE: Action: Award the “Fire Station #6 and Fire Station #1 HVAC Upgrades Project” contract to AMA Heating & Air Conditioning, Inc. in the amount of \$467,042 with a contingency of 8% for a project total not to exceed \$504,406.

Action: Approve budget transfer of \$50,000 from the “2024 Telulah Park Pavilion Renovation Project” to “2024 Fire Station #1 HVAC Upgrades Project.”

The 2023 Capital Improvement Plan includes \$275,000 to upgrade the HVAC system at Fire Station #6 and the 2024 Capital improvement Plan includes \$225,000 to upgrade the HVAC system at Fire Station #1. Of that amount \$42,980 has been utilized for design leaving a balance of \$457,020 for construction. Both projects were bid as a single package to get economy of scale and to reduce redundancy for both professional services and construction. The HVAC System at both facilities is at the end of their useful life and needs replacement.

The bids received were as follows:

AMA Heating & Air Conditioning, Inc. (Low Bid)	\$467,042
Great Lakes Mechanical, Inc.	\$492,000
Southport Engineered Systems, Inc.	\$581,500

We are requesting a \$50,000 budget transfer from the 2024 Telulah Park Pavilion Renovation Project. The 2024 Telulah Park Pavilion Renovation Project bid under the estimated budget and has a positive balance that can be transferred to the Fire Station #1 HVAC Upgrades Project.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to AMA Heating & Air Conditioning, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer’s recommendation. Therefore, we recommend awarding the contract to AMA Heating & Air Conditioning, Inc. in the amount of \$467,042 plus a contingency of 8% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.