



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, August 27, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting was called to order at 4:30pm.

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,  
Alderperson Konezke and Alderperson Lobner

3. Approval of minutes from previous meeting

**14-1445** August 13, 2014 Finance Committee Minutes.

**Attachments:** [MeetingMinutes13-Aug-2014-03-23-50.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,  
Alderperson Konezke and Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

**14-1496** Request to approve the following 2014 Budget adjustment:

General Fund - Health Dept	
Misc Reimbursements	\$19,119
Salaries	\$14,119
Fringe Benefits	\$5,000

To record additional reimbursement from Oneida Heights for nursing services.

**Alderperson Coenen moved, seconded by Alderperson Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,  
Alderperson Konezke and Alderperson Lobner

**14-1501** Request to approve the following 2014 Budget adjustment:  
General Fund - City Attorney  
Attorney Fees \$50,100  
Consulting Services \$75,000  
Reserve for Contingencies -\$125,100

To transfer contingency funds for the cost of legal and professional fees associated with the CVS Pharmacy excessive assessment litigation.

**Attachments:** [CVS Budget Memo 8-27-14.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

**14-1446** RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

**Attachments:** [Riverside Cemetery.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

**14-1454** Request to enter into Intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$18 million from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2015. Interest on the note shall be paid at maturity or redemption.

**Attachments:** [AASD 2014 - 2015 Bond Counsel Letter.pdf](#)  
[2014 - 2015 School district Resolution Exhibit A-1.pdf](#)

**Alderson Lobner moved, seconded by Alderson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

**14-1492** Request to award Appleton Memorial Park Parking Lot Repaving Project to Northeast Asphalt, Inc. for a Contract Not to Exceed \$81,882.60.

**Attachments:** [Bid Recommendation-AMP Paving 8-27-14.pdf](#)

**Aldersperson Coenen moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konezke and Aldersperson Lobner

**14-1493** Request approval of a construction contract in the amount of \$730,922 plus a 15% contingency of \$109,638 for a total of \$840,560 to August Winter & Sons Construction Company for the Bar Screen Replacement Project.

**Attachments:** [Bar Screen Replacement Project Utilities Memo 082714.pdf](#)

**Aldersperson Stueck moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konezke and Aldersperson Lobner

**14-1494** Request to approve anticipated Award of Unit U-14 Girder End Repairs - Olde Oneida Street Bridge over the Mill Race (Bids to be opened on Monday, August 25, 2014)

**Attachments:** [Unit U-14.pdf](#)

*Award to Zenith Tech in amt of \$76,000 with 5.2% contingency of \$4,000 for total not to exceed \$80,000.*

**Aldersperson Coenen moved, seconded by Aldersperson Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konezke and Aldersperson Lobner

14-1192

Resolution introduced by Alderperson Martin at the July 3, 2014 Common Council meeting relating to wheel tax.

#22-R-14 - Martin

“WHEREAS, Wisconsin law allows a city to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle

WHEREAS, All vehicles with automobile registration or truck registration at 8,000 lbs. or less (except dual purpose farm registration) kept in the municipality are subject to the wheel tax

WHEREAS, The Wisconsin Department of Transportation collects wheel taxes for the municipality, keeps an administrative fee of 10 cents per vehicle application and sends the rest to the municipality

WHEREAS, Special assessments for public roads can cost thousands of dollars and assessed back to the property owner, causing some of our elderly, young families, and single parent with children financial hardships that are unbearable

NOW THEREFORE BE IT RESOLVED, The City of Appleton implement a wheel tax starting in 2015 to assist with existing road construction replacement. Planned for 2015, the wheel tax would not be more than twenty dollars.”

**Attachments:**     [Appleton Vehicle Counts.docx](#)  
                              [Wheel Tax FAQ 2014.docx](#)

*Alderperson Konetzke motioned, second by Alderperson Coenen, to amend to replace road reconstruction special assessment revenue with wheel tax revenue. Amendment passed 4-1 (Plank).*

**Alderperson Lobner moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Stueck, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner

**Nay:** 1 - Alderperson Plank

**14-1334**

Request to approve Section I and Section II, Street Construction and Reconstruction (including Asphalt and Grade and Gravel) and Sidewalks, of the Special Assessment Policy for 2015.

**Attachments:** [Street Reconstruction SA Policy.pdf](#)

*Alderson Plank motioned, seconded by Alderson Konetzke to eliminate specific line items in Section I of the special assessment policy leaving only concrete pavement and curb and gutter costs related to concrete reconstruction, and asphalt pavement costs related to asphalt reconstruction, asphalt overlay and asphalt following grade and gravel subject to assessment. Amendment failed 2-3 (Stueck, Lobner, Coenen).*

*Alderson Lobner motioned, seconded by Alderson Stueck to eliminate street reconstruction special assessments and replace lost revenue with wheel tax revenue. Amendment passed 4-1 (Plank).*

**Alderson Stueck moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

**Nay:** 1 - Alderson Plank

## 6. Information Items

**14-1495**

Change Order No. 2 to Contract 17-14 for Unit X-14 Sewer & Water Main Reconstruction No. 2 with Kruczek Construction, Inc. to increase for the installation of an additional 12" water service and service valve at 1726 N. Ballard Road at the request of Rice Management in the amount of \$5,500.00 resulting in a decrease to contingency from \$88,070.00 to \$82,570.00. No change to overall contract amount.

**Attachments:** [Unit X-14 Change Order No 2 8-27-14.pdf](#)

**This Presentation was received and filed**

**14-1497**

The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy

General Fund - Health Dept

Health Grants & Aids	\$963
Salaries	\$806
Fringe Benefits	\$67
Interpreter Services	\$90

To record additional reimbursement and costs for refugee outreach, education and case management for 9 new refugees.

Health Grants & Aids	\$424
Salaries	\$345
Fringe Benefits	\$79

To record reimbursement and costs for public health assessment, education, case management and partner service activities.

General Fund - Police Dept

Donations	\$1,000
Supplies - Neighborhood Watch Program	\$1,000

To record funds awarded by Walmart for Neighborhood Watch Program expenses. Funds to be used to purchase items for the National Night Out event and other supplies.

**This Presentation was received and filed**

7. Adjournment

**A motion was made by Alderperson Curt Konetzke, seconded by Alderperson Peter Stueck, that this meeting was adjourned. The motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner