



# City of Appleton

Appleton Public Library  
200 N. Appleton Street  
Appleton, WI 54911

## Meeting Minutes

### Library Board

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Tuesday, February 17, 2026

11:00 AM

Appleton Public Library, 200 N Appleton Street  
Cornerstone Conference Room

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#### Library Board Personnel & Policy Committee Meeting

#### 1. Call meeting to order

*Chairperson Mary Lokensgard called the meeting to order at 11:06 AM*

#### 2. Pledge of Allegiance

#### 3. Roll call of membership

*Others Present: Colleen Rortvedt, Mayor Woodford*

**Present:** 4 - Scheuerman, Keller, Lokensgard and Vargas

#### 4. Action Items

##### Closed Session

*Keller moved, seconded by Scheuerman that the Committee meet in Closed Session pursuant to WI State Statute 19.85(1)(c) to discuss personnel matters. Voice Vote.*

*Motion Carried. (4-0)*

*Roll Call was taken.*

*The meeting went into Closed Session at 11:08 AM*

*Keller moved, seconded by Scheuerman that the Committee resume meeting in Open Session. Voice Vote. Motion Carried. (4-0)*

*Roll Call was taken.*

*The Committee resumed meeting in Open Session at 11:44 AM*

[26-0177](#)

##### Establish Library Director's 2026 Performance Goals

*Keller moved, seconded by Scheuerman that the Established 2026 Performance Goals for the Library Director be recommended for approval.*

*Voice Vote. Motion Carried. (4-0)*

#### 5. Adjournment

*Scheuerman moved, seconded by Keller, that the Personnel & Policy Committee Meeting be adjourned. Voice Vote. Motion Carried. (4-0)*

*The meeting was adjourned at 11:45 AM*