

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer
Pete Neuberger, Staff Engineer

DATE: July 2, 2014

RE: Amend 2014F Stormwater Consulting Services Contract with GRAEF for Construction Related Services for Unit T-11 Appleton East Stormwater Storage in an amount not to exceed \$10,000.

The Department of Public Works is requesting an amendment to the 2014F Stormwater Consulting Services Contract with GRAEF for Construction Related Services at T-11 Appleton East Stormwater Storage in an amount not to exceed \$10,000. With this amendment, the contract total will be \$112,500. After this amendment, \$106,848 will remain in the 2014 stormwater consulting services budget.

On February 19, 2014, Council approved a contract with GRAEF for Construction Related Services for Phase 2 of Unit T-11, Appleton East Stormwater Storage project. The estimate for that contract was based on GRAEF providing one inspector for up to 10 hours per day during the project.

Once the delivery of the StormTrap units began, it became clear that two inspectors were needed during this phase. Based on the delivery and installation effort needed to meet the scheduled deadline of August 30, 2014, work days are longer than 10 hours. In addition, the amount and rate of work installing the StormTrap structures has shown to need one person inspecting trucks as they arrive and one person inspecting the units just after they are set in place. With this level of inspection, documentation is being completed daily and issues are being addressed in a timely manner.

Staff believes that the additional inspection hours are necessary to completely document the project and continue to resolve issues expeditiously. Therefore, staff requests approval of the amendment to the 2014F Stormwater Consulting Services Contract with GRAEF for Construction Related Services at T-11 Appleton East Stormwater Storage in an amount not to exceed \$10,000.