

**RECRUITMENT STATUS REPORT  
UPDATES THRU 5-9-14**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT.</b>	<b>Date of Vacancy</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>STATUS</b>
<b>KIM</b>	Bus Driver	VT	2/3/14	4/23/14	1	Retirement of Jim Feavel Al Micke assigned
	Part-time Bus Driver	VT	Anticipated	4/23/14	1	New process application deadline 5/18/14
	HVAC Technician/Pipefitter	PRFM	4/4/14	3/27/14	1	Resignation of Pete Freund Application deadline date 5/18/14
	PT Service Person	VT	3/7/14	3/13/14	1	Medical pending
<b>JAY</b>	Lead CSO	Police	1/1/14	11/13/13 – Budget adoption	1	Physical fitness test 5/13/14
	CSO	Police	NA	3/20/14	1 + Elig. List	Physical fitness test 5/20/14
	Fire Fighter	Fire	1/10/14	1/24/14	1 + Elig. List	Bart Rakun starting 5/19/14
	Communications Coordinator	Mayor	1/1/14	Added in 2014 budget	1	Background and references pending on top candidate
	Finance Director	Finance	12/19/13	12/31/13	1	Tony Saucerman promoted 5/8/14
	Deputy Director Finance	Finance	5/8/14	Pending	1	Request to fill pending
	Account Clerk II	Finance	4/21/14	4/23/14	1	Background pending on top candidate
	Account Clerk I	Finance	Pending	4/23/14	1	Application deadline date 5/18/14
	City Clerk	Legal Services	4/17/14	4/23/14	1	Application deadline 5/18/14
	Library Clerk (Half-time)	Library	4/28/14	4/23/14	1+ Elig. List	Application deadline date 5/18/14
	Library Page Clerk (Half-time)	Library	5/3/14	4/29/14	1+ Elig. List	Molly Lawlor starting on 5/28/14
	Library Assistant (6108)	Library	NA	4/23/14	2+ Elig. List	Start date pending on one candidate Will re-advertise the position

**TOTAL POSITIONS OPEN = 17      TOTAL ELIGIBILITY LISTS = 5**

**Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.**

**POSITIONS ON HOLD**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT</b>	<b>Date(s) of Opening(s)</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>Person Vacating Position/Status</b>
<b>KIM</b>	Golf Course Superintendent	PRFM	1/3/14	Re-org apprvd 12/19/13	1	Re-evaluating process
<b>JAY</b>	Deputy City Attorney	Legal Services	4/4/14	Pending	1	Ellen Totzke retirement.
	5 <sup>th</sup> floor Customer Service	Comm Dev	1/17/14	Pending	1	Dept. reviewing position.

**TOTAL POSITIONS ON HOLD = 3      TOTAL ELIGIBILITY LISTS = 0**