



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, October 10, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Del Toro, Doran and Firkus

Excused: 1 - Siebers

4. Approval of minutes from previous meeting

[23-1179](#)

Approval of the September 12, 2023 Utilities Committee Meeting minutes.

Attachments: [September 12, 2023 Utilities Committee Meeting Minutes.pdf](#)

Del Toro moved, seconded by Firkus, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Doran and Firkus

Excused: 1 - Siebers

5. Public Hearing/Appearances

6. Action Items

[23-1180](#)

Approval to single source and award 2023C Stormwater Consulting Services Contract for assistance with the Interstate 41 Reconstruction Project to Brown and Caldwell in an amount not to exceed \$50,000.

Attachments: [2023C Single Source 41 Reconstruction Phase 2 BC award util memo.pdf](#)

Firkus moved, seconded by Del Toro, that the single source and award of 2023C Stormwater Consulting Services Contract for assistance with the Interstate 41 Reconstruction Project to Brown and Caldwell be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Doran and Firkus

Excused: 1 - Siebers

[23-1181](#)

Second amendment 2023A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$75,000.

Attachments: [2023A SWM Plan Review BC 2nd Amendment Memo Util Cmte.pdf](#)

Firkus moved, seconded by Del Toro, that the second amendment 2023A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$75,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Doran and Firkus

Excused: 1 - Siebers

[23-1182](#)

Approve wastewater rate increase of 7% for general service and special hauled waste service and increase compost fee to \$13/cu. yard to be effective January 1, 2024.

Attachments: [Memo 2024 Rate Increase.pdf](#)
[2024 Rate Sheet.pdf](#)

Firkus moved, seconded by Doran, that the Wastewater Rate Increase of 7% for general service and special hauled waste service and increase compost fee to \$13/cu. yard to be effective January 1, 2024 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Doran and Firkus

Excused: 1 - Siebers

7. Information Items

[23-1183](#)

2024 Utilities Department Budget Discussion

The Department of Public Works portion of the 2024 Utilities Budget was discussed.

[23-1184](#)

Monthly Reports for August 2023:

- Water Distribution and Meter Team Monthly Report

Attachments: [August 2023 Water Main Breaks .pdf](#)

This report was reviewed.

8. Adjournment

Firkus moved, seconded by Del Toro, that the Utilities Committee meeting be adjourned at 5:00 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Del Toro, Doran and Firkus

Excused: 1 - Siebers