



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, March 26, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:30pm.**

2. Roll call of membership

**Present:** 3 - Alderperson Greg Dannecker, Alderperson Joe Martin and Alderperson Kathleen Plank

**Excused:** 2 - Alderperson Peter Stueck and Alderperson Curt Konetzke

3. Approval of minutes from previous meeting

**14-508** Minutes of Finance Committee meetings on March 12, 2014 and March 19, 2014.

**Attachments:** [MeetingMinutes12-Mar-2014-10-14-47.pdf](#)  
[MeetingMinutes19-Mar-2014-12-05-21.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Plank

**Excused:** 2 - Alderperson Stueck and Alderperson Konetzke

4. Public Hearings/Appearances

5. Action Items

**14-352** Amendment to Municipal Code to clarify and strengthen the City's ability to withhold issuance of licenses until delinquent debts are satisfied.

**Attachments:** [Delinquent Debt Collection from License & Permit Applicants.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Plank

**Excused:** 2 - Alderperson Stueck and Alderperson Konetzke

**14-440**

Request to approve the 2013-2014 Budget appropriations:  
1. Items not under contract -\$4,251,418 (2/3 vote required)  
2. Special consideration -\$672,548 (2/3 vote required)

**Attachments:**    [13-14 carryover - not under contract.pdf](#)  
[13-14 carryover - special consideration.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Dannecker, Alderson Martin and Alderson Plank

**Excused:** 2 - Alderson Stueck and Alderson Konetzke

**14-532**

Request to approve Finance Committee Report 5-P-14 for Sidewalk Construction on Linwood Avenue

**Attachments:**    [Report 5-P-14.pdf](#)

**Alderson Martin moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Dannecker, Alderson Martin and Alderson Plank

**Excused:** 2 - Alderson Stueck and Alderson Konetzke

**14-533**

Request to award Unit C-14 Sidewalk Sawcutting to Sidewalk Savers, LLC in an amount not to exceed \$30,000.00.

**Attachments:**    [Award of Contract C-14.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Dannecker, Alderson Martin and Alderson Plank

**Excused:** 2 - Alderson Stueck and Alderson Konetzke

- 14-547** Request to approve acceptance of two grants from Wisconsin DOT for \$92,794 and approve the following budget adjustment:

Valley Transit	
Service vehicle replacement	+\$25,000
Bus replacement	+\$90,992
FTA capital grant from WisDOT	+\$92,794
Fund balance (depreciation rsv)	+\$23,198

to record award of two Federal Transit Administration capital grants from Wisconsin Department of Transportation.

**Attachments:** [VT Memo1.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Dannecker, Alderson Martin and Alderson Plank

**Excused:** 2 - Alderson Stueck and Alderson Konetzke

- 14-548** Request to approve acceptance of two Federal Transit Administration Bus and Bus Facilities capital grants of \$567,758 and approve the following Budget adjustment:

Valley Transit	
Bus replacement	+\$709,697
FTA bus facilities capital grant	+\$567,758
Fund balance (depreciation rsv)	+\$141,939

to record award of Federal Transit Administration Bus Facilities capital grants.

**Attachments:** [VT Memo2.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Dannecker, Alderson Martin and Alderson Plank

**Excused:** 2 - Alderson Stueck and Alderson Konetzke

## 6. Information Items

- 14-438** The following 2013-2014 Budget carryover appropriations were approved in accordance with policy:
1. Amounts under contract -\$8,658,643
  - 2 Non-lapsing funds -\$441,885

**Attachments:** [13-14 carryover - under contract.pdf](#)  
[13-14 carryover - non-lapsing.pdf](#)

*Alderson Stueck arrived at 4:50pm.*

**This Presentation was received and filed**

- 14-509** Director's Reports/Strategic Plans

Finance  
Information Technology  
City Attorney

**Attachments:** [Finance Dept Strategic Plan.pdf](#)  
[Information Technology Department Update 3-26-14.docx](#)  
[Strategic Plan IT.doc](#)

**This Presentation was received and filed**

## 7. Adjournment

**Alderson Martin moved, seconded by Alderson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Martin, Alderson Plank and Alderson Stueck

**Excused:** 1 - Alderson Konetzke