



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, September 21, 2020

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[20-1213](#) Finance Committee minutes from September 2, 2020 and September 16, 2020
Attachments: [MeetingMinutes02-Sep-2020-09-31-15.pdf](#)
[4218 M Finance Committee 16-Sept-2020 Meeting Minutes.pdf](#)
4. **Public Hearings/Appearances**
5. **Action Items**
[20-1214](#) Request to approve Third Addition to Clearwater Creek Development Agreement
Attachments: [Clearwater Creek Development Agreement.pdf](#)
[20-1223](#) Request to award the 2020 Wastewater Treatment Plant Asbestos Flooring Removal project to Cardinal Construction Co. Inc in the amount of \$38,797 with a contingency of 10% for a project total not to exceed \$42,677
Attachments: [2020 AWWTP Asbestos Flooring Project.pdf](#)

- [20-1224](#) Request to award the 2020 Fire Station #1 Bathroom Renovation project to Miron Construction Co. Inc in the amount of \$182,257 with a contingency of 10% for a project total not to exceed \$200, 483 and the following 2020 budget adjustment:

Facilities Management Capital Projects

2020 Fire Station #6 Hardscapes Project	- \$50,000
2020 Fire Station #1 Bathroom Renovation Project	+\$50,000

to transfer funds between projects to allow for the meeting of current ADA codes

Attachments: [2020 Fire Station #1 Bathroom Remodel with Budget transfer.pdf](#)

- [20-1236](#) Request to approve Broadway Hills Estate (Phase 1) Development Agreement

Attachments: [Broadway Hills Estates DA.pdf](#)

- [20-1242](#) Request to award the 2020 Ionization HVAC project to Energy Control and Design, Inc for a sole-source contract not to exceed \$125,000

Attachments: [2020 Ionization - ECD.pdf](#)

6. Information Items

- [20-1215](#) Contract 46-20 was awarded to Great Lakes Mechanical Inc for \$39,969 with a contingency of \$3,000 for WWTP Filtrate Tank. Change orders were approved totaling \$3,695. Final contract amount is \$43,664. Payments issued to date total \$39,663.74. Request final payment of \$4,000

- [20-1218](#) Contract 104-19 was awarded to Cardinal Construction Co. Inc for the 2019 Pierce Park Playground Site Work project in the amount of \$250,467 with a contingency of \$24,000. Two change orders were issued in the amount of \$18,640 to add light fixtures for the playground and for extra base materials needed after encountering bad soils. Payments to date total \$67,417.59. Request to issue the final contract payment of \$201,689.37

[20-1226](#) Contract 47-18 was awarded to the Boldt Company for the 2018 Blue Parking Ramp Demolition project in the amount of \$1,998,000 with a contingency of 15%. One deduct change order was issued in the amount of \$10,681 bringing the final contract amount to \$1,987,319. Payments to date total \$1,809,387.54. Request to issue the final contract payment of \$177,930.96

[20-1237](#) Change Order No. 1 to contract 17-20, Unit U-19 North Edgewood Sanitary Lift Station, for a transformer upgrade, relocation of VFD to Generator room and additional stone backfill for sanitary trenching in the amount of \$12,500. This change order reduces contingency from \$40,000 to \$27,500. Overall contract amount remains unchanged

Attachments: [Unit U-19 Change Order No. 1.pdf](#)

[20-1238](#) Change Order No. 1 to contract 96-19, Unit Z-19 Sewer & Water - Spartan, Sommers, & Haymeadow, for adjustments based on final measured quantities, added sewer outfall cleaning and additional grading work in the amount of \$22,115. This change order reduces contingency from \$45,000 to \$22,885. Overall contract amount remains unchanged

Attachments: [Unit Z-19 Change Order No. 1.pdf](#)

[20-1243](#) September 15, 2020 Routes to Recovery Grant Expense Claims

Attachments: [9-15-20 Routes to Recovery Claims.pdf](#)

[20-1244](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$34,000
Administration Expenses	+\$ 6,500
Childrens Services Expenses	+\$ 9,000
Public Service Expenses	+\$ 500
Community Partnership Expenses	+\$15,000
Materials Management Expenses	+\$ 3,000

to record funds received from the Friends of the Appleton Public Library

Library Grants Special Revenue Fund

ALA Build Business Grant	+\$21,573
Salaries and Wages	+\$ 2,600
Travel and Training	+\$ 600
Supplies	+\$ 5,300
Purchased Services	+\$13,073

to record the receipt of the ALA Build Business Grant

General Fund - Fire

Donations	+\$ 2,000
Miscellaneous Equipment	+\$ 2,000

to record donation from the WE Energies Foundation for the purchase of fire hose

Reid Golf Course

Donations	+\$ 700
Equipment	+\$ 700

to record donation for tee sponsorships

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.