



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, December 7, 2022

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Jones.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 1 - Alderperson Brad Firkus

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-1511](#)

Common Council Meeting Minutes of November 16, 2022

Attachments: [CC Minutes 11-16-22.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Del Toro, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[22-1519](#)

Community & Economic Development Director Recommendation

Attachments: [Community and Economic Development Director Recommendation Memo.pdf](#)
[K Homan Resume.pdf](#)

Alderson Hartzheim moved, seconded by Alderson Croatt, that the Recommendation be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 1 - Alderson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

Jennifer Stephany of ADI spoke regarding Item 22-1500 Public Works Fee Schedule

I. PUBLIC HEARINGS

[22-1443](#)

Public Hearing for Proposed Public Needs Assessment Amendment

Attachments: [Notice of Public Hearing - Proposed Public Needs Assessment Amendment.pdf](#)

The public hearing was held, no one spoke during the hearing.

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[22-1500](#)

Approve Department of Public Works 2023 Fee Schedules

Attachments: [2023 Fee Schedules.pdf](#)

Alderson Hartzheim moved, seconded by Alderson Van Zeeland, that the Fee Schedule Item be approved. Roll Call. Motion carried by the following vote:

Aye: 10 - Alderperson William Siebers, Alderperson Katie Van Zeeland, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Nay: 4 - Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Denise Fenton and Alderperson Alex Schultz

Excused: 1 - Alderperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

[22-1447](#)

Action Item: Approve the Public Facility Needs Assessment

Attachments: [Fee in Lieu of Land Document.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Public Facility Needs Assessment Item be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Hartzheim moved, Alderperson Fenton seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 1 - Alderperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-1501](#)

Approve Downtown Parking & Meter Bag Policy

Attachments: [Downtown Appleton Parking Meter Bag Policy - Revised January 2023.pdf](#)

This Report Action Item was approved

[22-1502](#)

Request from Greenfire Management Services, LLC for a permanent street occupancy permit for construction site perimeter fencing on Oneida Street (100 block N) and Washington Street (100 block E) for a period ending on November 1, 2023.

Attachments: [Greenfire Washington and Oneida Sidewalk Closure REVISED 11 08 22.pdf](#)

This Report Action Item was approved.

[22-1504](#)

Approval of the Outagamie County Northwest Landfill Expansion Agreement contingent upon approval by all municipalities

Attachments: [Municipal Services - 2022 Landfill Expansion Tentative Agrm 11-21-2022 \(FINAL\).pdf](#)
[Landfill Expansion Agrm - Nov 2022.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE
3. MINUTES OF THE CITY PLAN COMMISSION
4. MINUTES OF THE PARKS AND RECREATION COMMITTEE
5. MINUTES OF THE FINANCE COMMITTEE

[22-1495](#)

Request to award AWWTP Phase I Belt Filter Press Equipment Upgrades Project Base Bid with no Alternate Bids to Staab Construction in the amount of \$5,063,000 with 15% contingency of \$759,450 for a project total not to exceed \$5,822,450, along with the following budget amendment:

AWWTP Sludge Storage Building Addition Construction Project -\$100,000
AWWTP Phase I Belt Filter Press Equipment Upgrades Project +\$100,000

to transfer excess funds from the Sludge Storage Building Addition Construction project to the Phase I Belt Filter Press Equipment Upgrades project

Attachments: [221116_Finance Memo_Phase I BFP Equipment Upgrades Project Bid Award_Staab.pdf](#)

This Report Action Item was approved.

[22-1496](#)

Request to approve ESRI Small Municipal and County Government Enterprise Agreement (SGEA) three-year license renewal as a sole source contract

Attachments: [Sole Source Purchase Memo.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[22-1513](#)

Request to over hire Communication Specialist.

Attachments: [Front Desk Overhire PD.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-1512](#)

Ordinance #68-22

Attachments: [Ordinances to Council 12-7-22.pdf](#)

Alderson Fenton moved, seconded by Alderson Meltzer, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 1 - Alderson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[22-1576](#)

Resolution #12-R-22 Elimination of Council Parking Passes

Attachments: [#12-R-22 Eliminate Council Parking Passes for 2023.pdf](#)

This Resolution was referred to the Finance Committee

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Alderson Hartzheim moved, seconded by Alderson Fenton, that the meeting be adjourned at 7:20 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 1 - Alderperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk