



MEMO

TO: Finance Committee

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: July 13, 2017

SUBJECT: Request to deed City owned land between Ballard Road and Smoketree Pass (Tax Key 1-8303-11) to the two abutting property owners at 6433 and 6505 N. Smoketree Pass.

The emergency access which was platted and constructed as part of the Apple Hill Farms Development is no longer needed according to Fire Chief VanderWyst. This piece of property (as shown on the attached Map #1) is therefore no longer of any benefit to the City of Appleton. With the newly installed sidewalk, additional maintenance will be required if the City continues to own this 20-foot wide piece of property.

I have discussed the situation with the two abutting property owners and they have agreed to accept this property if the City wishes to deed it to them. They propose to split the land as shown on the attached Map #2.

Therefore, we request permission to deed City owned land between Ballard Road and Smoketree Pass (Tax Key 1-8303-11) to the abutting property owners at 6433 and 6505 N. Smoketree Pass.

Attachments



City of Appleton Property Viewer

City of Appleton Website Appleton GIS Website



Map # 2



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

**Engineering Division
100 North Appleton Street
Appleton, WI 54911
Phone (920) 832-6474**

June 12, 2017

Mr. and Mrs. Brett Griffin
6505 N. Smoketree Pass
Appleton, WI 54914

RE: City owned property between 6433 and 6505 N. Smoketree Pass.

Dear Mr. and Mrs. Brett Griffin:

The City has determined that it is no longer necessary to have the emergency access which was platted and constructed as part of the Apple Hill Farms Development. Therefore, the City of Appleton is asking the two adjacent property owners if both/either are interested in having this land dedicated to them. If both properties are interested, the plan would be to split the 20-foot lot in half dedicating 10 feet to each property owner. If only one of the property owners is interested, then the plan would be to dedicate the entire property to that property owner.

Please consider this offer and contact me at your earliest convenience to discuss further at 920-832-6482 or paula.vandehey@appleton.org.

Sincerely,

Paula Vandehey, P.E.
Director of Public Works

Attachment

C: Tom Purdy

Parcel Info for 31-1-9200-12

Parcel Information	
ADDRESS:	6505 N SMOKETREE PASS
CLASS:	RESIDENTIAL
FLOOD PLAIN:	No

Owner	
NAME:	GRIFFIN, BRETT B
SPOUSE:	AMY S
ADDRESS:	810 N PERKINS ST
CITY/STATE:	APPLETON WI
ZIP CODE:	54914

Legal Description
APPLE HILL FARMS LOT 12

Land Size
FRONTAGE/SQ. FT./ACRES: 27907.00
EFFECTIVE DEPTH: 0

Ross Buetow

From: Amy Griffin <amy@griffinbuildersinc.com>
Sent: Monday, July 17, 2017 9:21 AM
To: Ross Buetow; Tracey T
Cc: Brett Griffin
Subject: Outlot 1-8303-11 Division Agreement

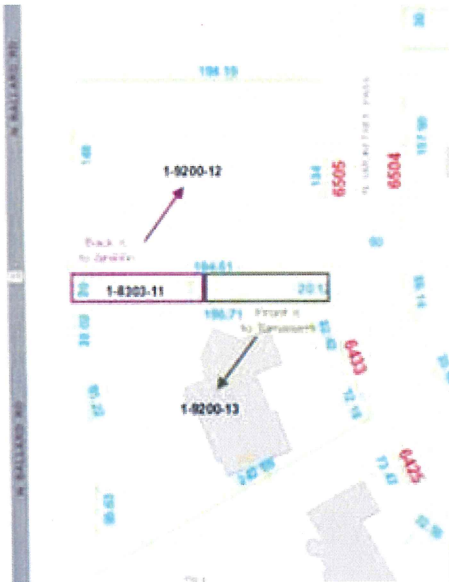
Hi, Ross,

I am attaching a map view of the proposed outlot division we discussed. This email then is formal notice that the Griffin family is in agreement with this plan.

Tracey,

Can you please REPLY ALL and indicate to Ross that the Tomassetti family is also in agreement? Ross will need this by end of day tomorrow, Tuesday, to make sure this item is on the agenda as proposed.

Thanks everyone!



amy griffin
920.213.6386 cell
amy@griffinbuildersinc.com



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

**Engineering Division
100 North Appleton Street
Appleton, WI 54911
Phone (920) 832-6474**

June 12, 2017

Mr. and Mrs. James Tomassetti
6433 N. Smoketree Pass
Appleton, WI 54914

RE: City owned property between 6433 and 6505 N. Smoketree Pass.

Dear Mr. and Mrs. James Tomassetti:

The City has determined that it is no longer necessary to have the emergency access which was platted and constructed as part of the Apple Hill Farms Development. Therefore, the City of Appleton is asking the two adjacent property owners if both/either are interested in having this land dedicated to them. If both properties are interested, the plan would be to split the 20-foot lot in half dedicating 10 feet to each property owner. If only one of the property owners is interested, then the plan would be to dedicate the entire property to that property owner.

Please consider this offer and contact me at your earliest convenience to discuss further at 920-832-6482 or paula.vandehey@appleton.org.

Sincerely,

Paula Vandehey, P.E.
Director of Public Works

Attachment

C: Tom Purdy

Parcel Info for 31-1-9200-13

Parcel Information	
ADDRESS:	6433 N SMOKETREE PASS
CLASS:	RESIDENTIAL
FLOOD PLAIN:	No

Owner	
NAME:	TOMASSETTI, JAMES J
SPOUSE:	TRACEY A
ADDRESS:	6433 N SMOKETREE PASS
CITY/STATE:	APPLETON WI
ZIP CODE:	54913

Legal Description
APPLE HILL FARMS LOT 13

Land Size
FRONTAGE/SQ. FT./ACRES: 30525.00
EFFECTIVE DEPTH: 0

Ross Buetow

From: Tracey Tomassetti <6tomassetti@gmail.com>
Sent: Monday, July 17, 2017 9:40 AM
To: Amy Griffin
Cc: Ross Buetow; Brett Griffin
Subject: Re: Outlot 1-8303-11 Division Agreement

Hi Ross, The Tomassetti family is in full agreement with this division of the property. If you have any questions please feel free to contact me or my husband. (Jim Tomassetti JJT@apoketcreekortho.com)

Thank you, Tracey Tomassetti

Sent from my iPhone

On Jul 17, 2017, at 9:21 AM, Amy Griffin <amy@griffinbuildersinc.com> wrote:

Hi, Ross,

I am attaching a map view of the proposed outlot division we discussed. This email then is formal notice that the Griffin family is in agreement with this plan.

Tracey,

Can you please REPLY ALL and indicate to Ross that the Tomassetti family is also in agreement? Ross will need this by end of day tomorrow, Tuesday, to make sure this item is on the agenda as proposed.

Thanks everyone!

<Outlot 1-8303-11 Division.png>

amy griffin
920.213.6386 cell
amy@griffinbuildersinc.com