



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Municipal Services Committee

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Monday, September 23, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[19-1421](#) Minutes from September 18, 2018

**Attachments:** [Minutes from September 18, 2019.pdf](#)

#### 4. Public Hearings/Apearances

#### 5. Action Items

- [19-1417](#) Approve artwork for decorative Rocky Bleier street name sign.

**Attachments:** [Rocky Bleier artwork for street sign name .pdf](#)

- [19-1326](#) Request from Todd Santoro to have the sidewalk removed from the entire block of E. Kramer Lane.

**Attachments:** [Sidewalks on Kramer Lane.pdf](#)

- [19-1419](#) Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp site.

**Attachments:** [Resolution #11-R-19.pdf](#)

- [19-1420](#) Request from Appleton Development LLC for a curb cut on College Avenue at 1023 W. College Avenue. Curb cuts on this segment of College Avenue require Common Council approval per Resolution #84-R-90.

**Attachments:** [Appleton Development LLC-1023 W College Ave curb cut.pdf](#)

[19-1422](#) Request from Antonio Hernandez, 1231 S. Telulah Avenue, for a variance to Municipal Code 19-91(f)(5) to extend the driveway 8 feet into the front yard.

**Attachments:** [Antonio Hernandez-1231 S. Telulah variance.pdf](#)

## 6. Information Items

[19-1331](#) Pilot test for pay-by-phone only stalls.

[19-1332](#) Olde Oneida Street Bridge over South Mill Race will be posted 25 ton weight limit.

**Attachments:** [Post 25 ton weight limit over South Mill Race.pdf](#)

[19-1333](#) Enhanced Pedestrian Crossings.

[19-1334](#) Department of Public Works Inspections Division Permit Summary Comparison Report for August, 2019.

**Attachments:** [Inspections Division Permit Summary Comparison Report-August 2019.pdf](#)

[19-1335](#) Parking Ramp Names

[19-1423](#) Update on City of Appleton Railroad Quiet Zone.

[19-1424](#) Update on recruitment and retention challenges.

[19-1426](#) Update on IH-41 Expansion Project

**Attachments:** [IH-41 Expansion Project.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 if you have any questions.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Wednesday, September 18, 2019

6:15 PM

Council Chambers, 6th Floor

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### SPECIAL

1. Call meeting to order

*Aldersperson Coenen called the meeting to order at 6:15.*

2. Roll call of membership

**Present:** 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[19-1325](#)

Minutes from August 26, 2019

**Attachments:** [Minutes from August 26, 2019.pdf](#)

Croatt moved, seconded by Williams, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

4. Public Hearings/Appealances

5. Action Items

[19-1327](#)

Request from Eco Candle Company for a street occupancy permit to install a new awning that extends 2 feet into the College Avenue right-of-way at 123 W. College Avenue be approved with a minimum clearance of 8'9".

**Attachments:** [Eco Candle Company.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1328](#)

Approve amended Guidelines for Signs in the Street Right-of-Way.

**Attachments:** [Signs in Street Right-of-Way.pdf](#)

Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1329](#)

Approve request to install "The Collective" sculpture within the E. College Avenue and N. Catherine Street right-of-way.

**Attachments:** [The Collective sculpture.pdf](#)

Firkus moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1330](#)

Approve Amendment No. 6 to Patrick Engineering for the Oneida Street Bridge Project in an amount of \$25,000 for a total revised not to exceed contract of \$660,010.

**Attachments:** [Amendment No. 6 to Patrick Engineering-Oneida Street Bridge.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1249](#)

R/B-Request from Sal Galante, 510 E. Frances Street, for a variance to Municipal Code 19-91 (f)(5) to extend the driveway 13 feet into the front yard.

**Attachments:** [Driveway variance-510 E Frances St.pdf](#)

Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Firkus

Nay: 1 - Williams

**6. Information Items**

**7. Adjournment**

Martin moved, seconded by Williams, to adjourn the meeting at 6:25. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

# MEMO

**TO:** Municipal Services Committee  
**FROM:** Paula Vandehey, Director of Public Works  
**DATE:** September 12, 2019  
**SUBJECT:** Rocky Bleier Run artwork for street name sign.

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Rocky Bleier Run is being reconstructed in 2019 as part of the Oneida Street Bridge of Jones Park Project. Alderperson Martin requested that the Department of Public Works Sign Shop create something unique for this street name sign.

We request that this design be approved for use on the project.



## Paula Vandehey

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**From:** Renee Padgett  
**Sent:** Thursday, August 1, 2019 10:11 AM  
**To:** Paula Vandehey  
**Cc:** Ross Buetow; Mark Lahay  
**Subject:** FW: FW: Request for Sidewalk Removal at RESIDENTIAL PROPERTY INQUIRY FOR 31-9-2950-00 / 1001 E KRAMER LA

fyi

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**From:** Todd Santoro <santorotodd13@gmail.com>  
**Sent:** Thursday, August 1, 2019 10:03 AM  
**To:** Renee Padgett <Renee.Padgett@Appleton.org>  
**Subject:** Re: FW: Request for Sidewalk Removal at RESIDENTIAL PROPERTY INQUIRY FOR 31-9-2950-00 / 1001 E KRAMER LA

Good morning Renee,

Thank you for CCing me in on your email. I'm not sure if it makes a difference, but I would like the entire sidewalk removed from our block. My sidewalk is in fine condition, but my neighbors sidewalk needs to be removed and replaced. Their sidewalk is the last portion before the end that was never completed towards the Bob O Link side.

Thanks again,  
Todd Santoro

On Thu, Aug 1, 2019, 9:55 AM Renee Padgett <[Renee.Padgett@appleton.org](mailto:Renee.Padgett@appleton.org)> wrote:

fyi

*Renee Padgett*

920-832-5592

[City of Appleton](#) | [Public Works](#) | [Engineering](#)



## Paula Vandehey

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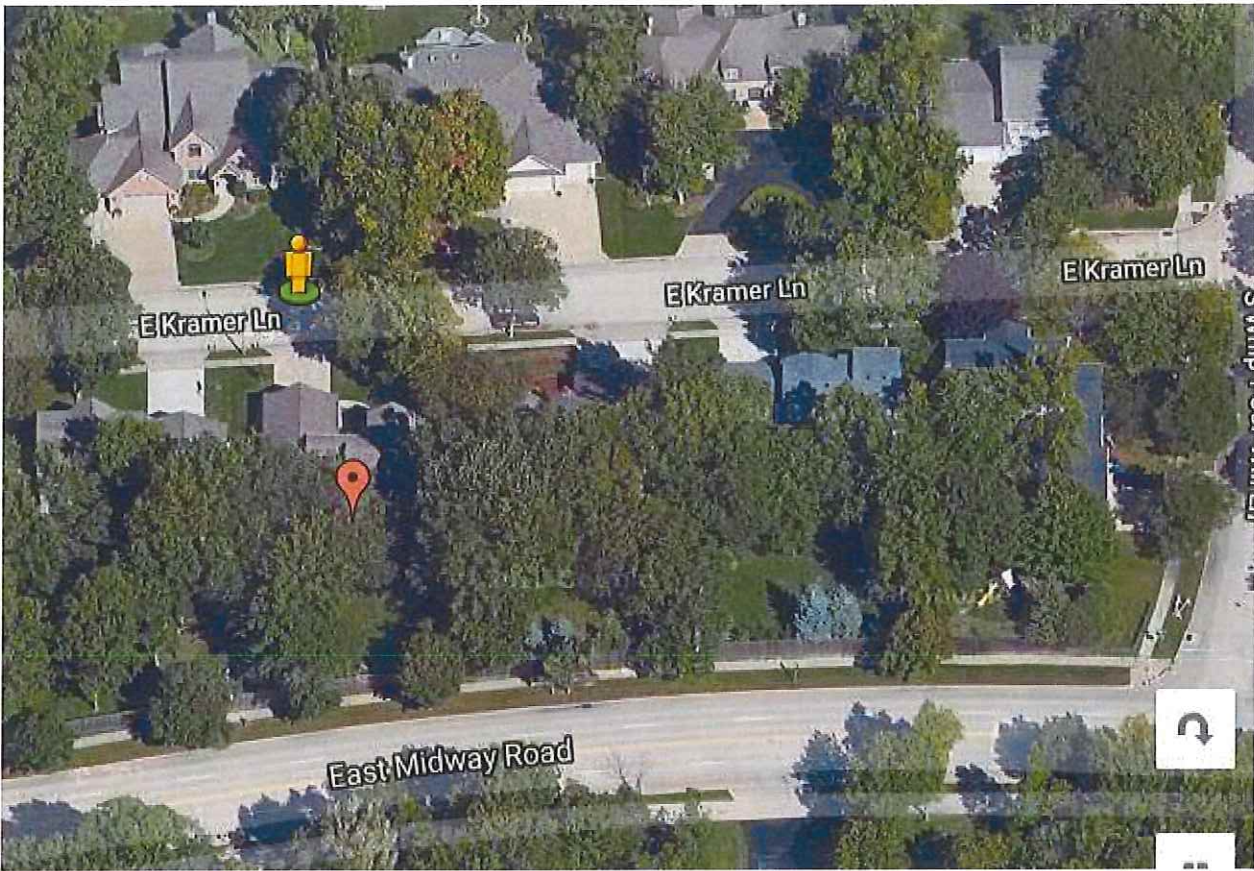
**From:** Renee Padgett  
**Sent:** Wednesday, July 31, 2019 12:33 PM  
**To:** Paula Vandehey  
**Cc:** Ross Buetow; Mark Lahay  
**Subject:** Request for Sidewalk Removal at RESIDENTIAL PROPERTY INQUIRY FOR 31-9-2950-00 / 1001 E KRAMER LA

Hi Paula:

Todd Santoro (920-530-7798 or santorotodd13@gmail.com) would like to request removal of sidewalk on his property at 1001 E KRAMER LA. He states it is in bad need of repair and that it also leads to nowhere.

Todd is a firefighter and works shifts on the upcoming MSC dates. He would like to be heard at the September 9, ~~2018~~  
Municipal Services Committee starting at 4:30. 2019





*Renee Padgett*

920-832-5592

[City of Appleton](#) | [Public Works](#) | [Engineering](#)





# Why Sidewalks on Kramer Lane?

## GENERAL

- Sidewalk Installation Policy
  - First adopted in 1992: *"To provide pedestrian safety and convenience throughout the City of Appleton. Providing a walkable city also promotes a sense of community, provides for safe recreation and exercise, reduces traffic congestion, pollution and noise."*
  - For neighborhoods established prior to 1992: *"Sidewalk shall be installed along the one side of any residential block in which sidewalks exist along 50% of that side of the block."*
- Complete Streets Policy
  - First adopted in 2016: *"Appleton streets are designed and maintained to be safe, accessible, convenient and comfortable for all transportation modes, ages and abilities at all times."*
  - Projects Section states: *"The City of Appleton shall approach all transportation projects as an opportunity to create safer, more accessible streets for all users."*
  - Network Section states: *"Under this policy, the City of Appleton will gradually create a network of streets to serve all users."*
- Comprehensive Plan - Transportation Chapter
  - Walking Section states: *"Both on a national and local scale, there is an increasing interest in making walking a viable form of transportation within a community... Appleton has developed a pedestrian friendly network of sidewalks and paths through most of its neighborhoods. This system is expanding through new sidewalks in developing parts of the community and through the efforts to expand the path systems."*
- Creating a Sustainable City Plan
  - Implementing the On-Street Bike Lane Plan, expanding the sidewalk network and trail system are mentioned throughout the Sustainability Master Plan.
- Health in All Policies
  - First adopted in 2017: *"Health in All Policies is a collaborative approach to improving the health of all people by incorporating health consideration into decision-making across sectors and policy areas."*
  - Social Determinates of Health Section states: *"Accessible built environments that promote health and safety, including improved pedestrian, bicycle, and automobile safety, parks and green space, and health school siting."*

## SPECIFIC

- Sidewalks exist along 6 of the 8 properties.
- Sidewalk would connect to existing sidewalks on Bob-O-Link and Whip-Poor-Will leading directly to Midway Road sidewalk.
- Within 0.3 miles of Green Meadows Park and 0.7 miles of Janet Berry Elementary School



*"...meeting community needs...enhancing quality of life."*

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DEPARTMENT OF PUBLIC WORKS  
Engineering Division  
100 North Appleton Street  
Appleton, WI 54911  
(920) 832-6474  
FAX (920) 832-6489

Approved 3/20/13

## CITY OF APPLETON SIDEWALK INSTALLATION POLICY

This policy has been developed to provide pedestrian safety and convenience throughout the City of Appleton. Providing a walkable city also promotes a sense of community, provides for safe recreation and exercise, and reduces traffic congestion, pollution, and noise.

### I. NEW SUBDIVISIONS

Property owners in new subdivisions will be notified at time the occupancy permit is issued that they have six months to install sidewalk.

Vacant lots will have sidewalk installed as part of the Concrete Street Paving Program.

### II. ESTABLISHED NEIGHBORHOODS (PRIOR TO 1992)

Sidewalks shall be installed when one of the following conditions is met:

#### A. Arterial & Collector Streets

Sidewalks shall be installed on both sides of all arterial and collector streets in accordance with the Five-Year Sidewalk Plan adopted by Common Council.

#### B. Local Streets

1. Sidewalks shall be installed along any residential property when a specific need is demonstrated and approved by Common Council.
2. Sidewalks shall be installed along the one side of any residential block in which sidewalks exist along 50% of that side of that block.
3. Sidewalks shall be installed on all streets, within ½ mile, leading directly to elementary and middle schools and other major pedestrian generators as demonstrated and approved by the Common Council. The city will work with the School Districts to provide safe walking routes.
4. Sidewalk shall be considered for installation, where they currently don't exist when streets are reconstructed.

**III. EXISTING SIDEWALK**

No existing sidewalk may be removed or abandoned without Common Council approval.

**IV. ANNEXED AREAS**

Sidewalks shall be installed in newly annexed areas at the time the streets are constructed to urban sections.

**V. NEW NON-RESIDENTIAL SITE PLANS**

Sidewalks shall be installed by the site owner in conjunction with the facility construction on non-residential properties.

**VI. INDUSTRIAL PARKS**

Sidewalks shall not be required within a City of Appleton Industrial Park unless a specific pedestrian need is demonstrated.

**VII. CITY PARKS**

Sidewalks or alternative pedestrian pathways shall be installed along or within City Parks where there is a demonstrated need and subject to review by Park and Recreation Committee and subsequent consideration by Municipal Services Committee and final approval by the Common Council.

**VIII. MISCELLANEOUS ISSUES**

Sidewalks shall be installed along all blocks that lead to all-way stop controlled and signal controlled intersections.

**IX. CHANGES TO POLICY**

This policy shall not be revoked or substantively modified unless:

- A. The city published notice of the initial Committee meeting (date, time and location) at which action may be taken to revoke or modify the policy.
- B. Such notice shall expressly notify the public that the policy will be reviewed at the meeting.
- C. The notice shall be published in the City Guide or at least twice in the local newspaper in an ad not smaller than 4 inches by 4 inches (including a weekday edition and a weekend edition) within 7 days immediately preceding the meeting.
- D. Any revocation of/or modification to the policy must be approved by the Common Council.



## MEMO

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*"...meeting community needs...enhancing quality of life."*

**TO:** Municipal Services Committee  
**FROM:** Paula Vandehey, Director of Public Works  
**DATE:** September 11, 2019  
**SUBJECT:** Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp Site.

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In response to Resolution #11-R-19 from Alderpersons Martin and Spears, city staff met to discuss the pros and cons of this proposed parking lot. Our thoughts are as follows:

### PROS:

- Improved visibility and identity for City Hall.
- Opportunity to provide additional ADA accessibility into City Hall.
- Addresses some perceived parking issues (i.e. parking is too far away, there is not enough short-term parking in the immediate area, etc.).
- Opportunity to provide additional short-term parking for City Center.
- Additional parking revenue if rates are set at a premium for the convenient parking option.

### CONS:

- Lost opportunity for the Parking Utility to sell the lots associated with the former Blue Ramp. Estimated market value of \$590,000 (\$16/SF).
- Lost opportunity for tax increment. Estimated at \$14 million, which equates to \$320,000 in tax revenue annually.
- Lost opportunity for substantial neighborhood redevelopment north of College Avenue.
- On-going maintenance of lot (snow removal, sweeping, striping, patching, electricity, signage, etc.).

**PROJECTED COSTS (\$420,000):**

- Cost to design and construct ADA accessible City Hall entrance is estimated at \$200,000.
- Cost to design and construct new parking lot is estimated at \$200,000.
- Cost to purchase and install parking meters is estimated at \$20,000.

**OTHER POINTS TO CONSIDER:**

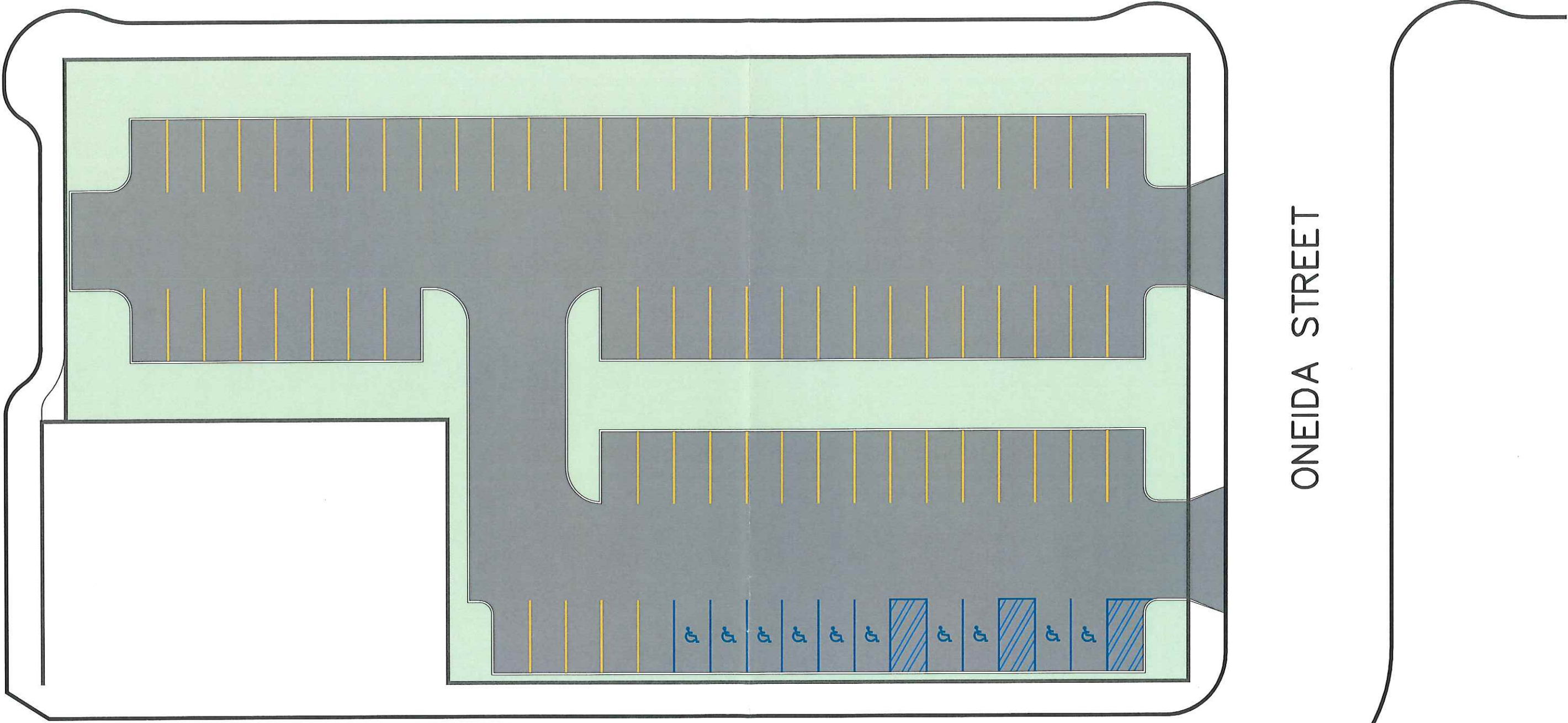
- A conceptual layout of a possible configuration for the proposed parking lot is attached showing 10 handicap stalls and 71 1-hour metered stalls.
- The Downtown Parking Study completed by Walker Parking in 2018 was clear that the City had adequate parking with the removal of the Blue Ramp. Since the demolition of the Blue Ramp it has become apparent that there are over 300 parking stalls available within a 2 block radius (Yellow Ramp, Red Ramp and on-street meters on Washington Street and to the north). However, many customers of the City Center neighborhood do not consider parking within 2 blocks convenient parking.
- The Downtown Future Land Use Plan identifies this area for mixed-use development.
- It is anticipated that future development on this site will include public parking.

**Based on the costs to construct and maintain the proposed parking lot, the lost opportunity for tax increment, and the availability of parking already paid for by the Parking Utility, staff recommends that Resolution #11-R-19 be denied. However, staff does recommend that funds be allocated to create some major marketing campaigns and materials to educate residents and visitors about the available parking options we have in downtown Appleton.**

WASHINGTON STREET

APPLETON STREET

ONEIDA STREET



CITY CENTER ALLEY

STALL COUNT	
71	REGULAR
10	HANDICAP
<hr/>	
81	TOTAL

# APPLETON DEVELOPMENT

1033 W. College Avenue, Suite 100, Appleton, WI 54914  
Phone: (920) 882-1414 • Fax: (920) 749-2008

September 12, 2019

City of Appleton  
P.O. Box 2519  
Appleton, WI 54912

RE: Tax Parcel No. 201 313104400 (owned by Appleton Development)  
1023 W. College/Sherwin Williams (owned by Hoff Development)

To Whom It May Concern:

We, as the property owners of the above-described tax parcel and 1023 W. College Avenue request for a curb cut in the middle of this parcel along College Avenue. The ownership group is the same for these two parcels.

You will note that this is a separate lot and is currently being used for parking. This lot is in fact land locked, except for the alley way in the back. Under the normal criteria, it is my understanding that this lot should in fact have its own curb cut along College Avenue.

The purpose of this request is that we are currently involved in discussions with the Sherwin Williams Corporation to extend their lease under a long term basis. One of the requests that Sherwin Williams has is that there is a curb cut in this tax parcel. This will increase their ability to have additional parking and will make that store more commercial friendly. As my partner and I own both Appleton Development and Hoff Development, (which owns 1023 W. College Avenue/Sherwin Williams building) we believe that this will make for the best utilization of both our property at 1023 and 1033 W. College Avenue, as well as the tax parcel set forth above.

As a way of history, Sherwin Williams has been in that location since the late 1950s. Along with the curb cut, there will be substantial modifications to the building. This is a valued commercial tenant in the gateway to the downtown of the City of Appleton. This will provide a win/win situation for the City as it will increase the tax basis and will be positive for the commercial development for the City of Appleton.

We ask that you consider allowing this curb cut. We would be more than happy to discuss with you the overall plans of the remodel of the Sherwin Williams building and the positive impact on the City. Thank you for your time and attention to this matter.

Very truly yours,

APPLETON DEVELOPMENT, LLC/HOFF DEVELOPMENT



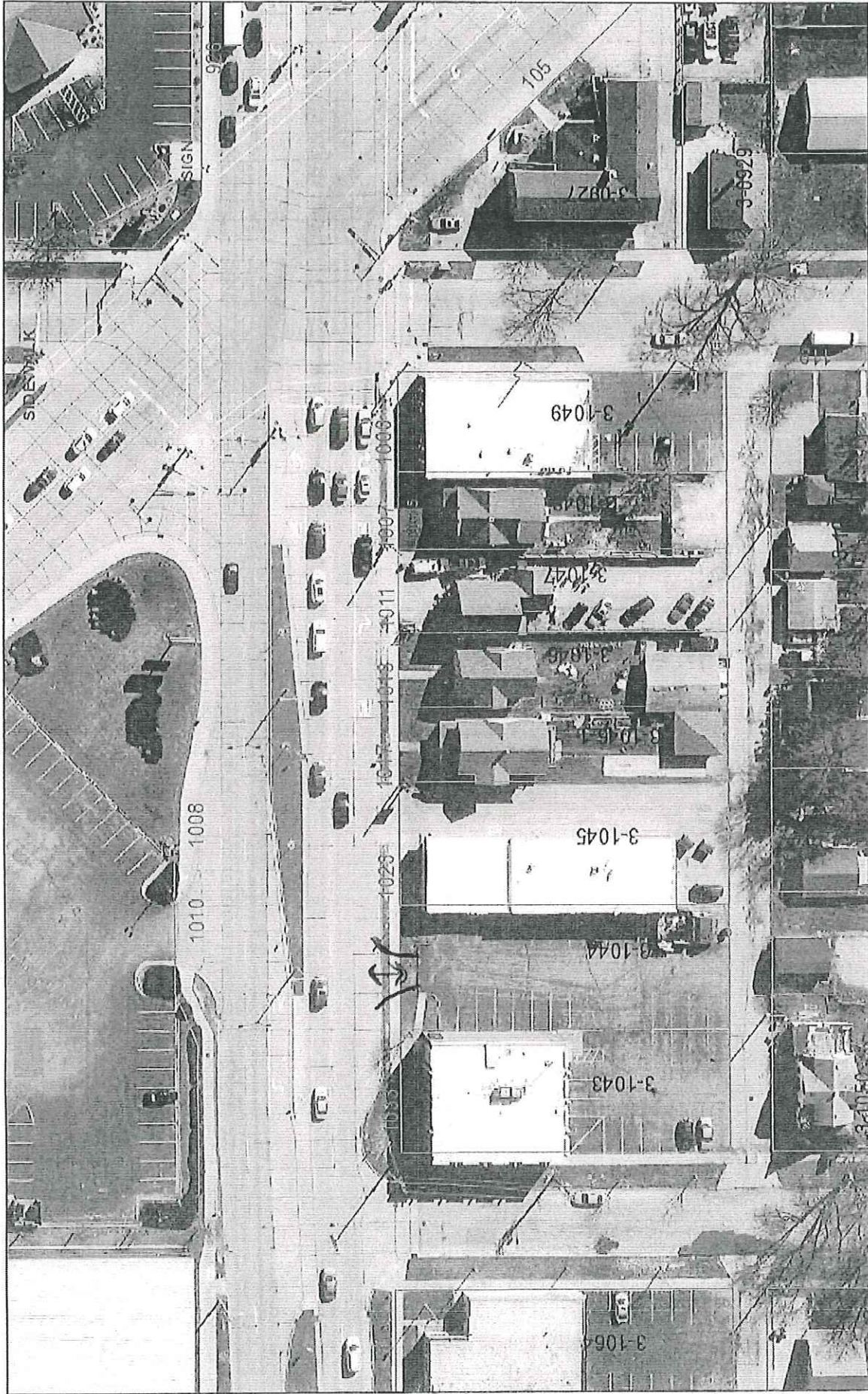
Daniel J. Hoff



Alan S. Hoff



# ArcGIS Web Map



9/11/2019 3:44:19 PM

City Parcels

Easements



*"...meeting community needs...enhancing quality of life."*

DEPARTMENT OF PUBLIC WORKS  
Engineering Division  
100 North Appleton Street  
Appleton, WI 54911  
(920) 832-6474  
FAX (920) 832-6489

Approved by Public Safety Committee  
June 9, 1998

## CITY OF APPLETON ACCESS CONTROL FOR ARTERIAL/COLLECTOR STREETS POLICY

### GENERAL

1. Calumet County, Outagamie County and Winnebago County have access control policies for their County Trunk Highway Systems.
2. These access control guidelines pertain to the arterial/collector streets, designated on Appleton's Arterial Development Plan, that are not covered under the county policies.
3. Existing points of access may be continued after the adoption of this policy until a land use change occurs.
4. A review of driveways to a parcel will be done for all land use changes where a site plan review process is required.
5. New driveways and street access points along arterials will be reviewed on a case-by-case basis using the following guidelines.

### ACCESS CONTROL GUIDELINES

1. One driveway will be permitted for each parcel of land. Whenever possible, driveways shall be granted on the minor street instead of the arterial/collector street on parcels having multiple frontage.
2. When parcel size permits, driveways should be at least 100 feet from an intersection, at least 200 feet from a signalized intersection and at least 500 feet from an interchange ramp.

3. Street access points should be spaced at intervals of at least 600 feet on arterial streets only.
4. The design of driveways and street access points shall provide for adequate sight distance, width, turning radii, etc.
5. Consideration should be given to the alignment of the proposed driveway or street access point with regards to driveways or street access points across the street.
6. Center lines of cross streets shall be continuous, no jogs.

**COLLEGE AVENUE CURB CUTS (Municipal Services Committee August 8, 1990)**

Resolution #84-R-90 – Rosecky. Be It Resolved, that no curb cuts be allowed on College Avenue between Badger Avenue and Linwood Avenue unless approved by the Municipal Services Committee and the Common Council.

## Paula Vandehey

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**From:** Kurt Craanen  
**Sent:** Tuesday, September 17, 2019 1:02 PM  
**To:** Paula Vandehey  
**Cc:** thernandez021@gmail.com  
**Subject:** FW: Driveway extension  
**Attachments:** 1231 telula.pdf

Paula:

Please see the email below. I am hoping this request could be placed on the next Municipal Services Agenda.

Thanks.

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**From:** Tony Hernandez <thernandez021@gmail.com>  
**Sent:** Tuesday, September 17, 2019 12:28 PM  
**To:** Kurt Craanen <Kurt.Craanen@Appleton.org>  
**Subject:** Driveway extension

Hi Kurt,

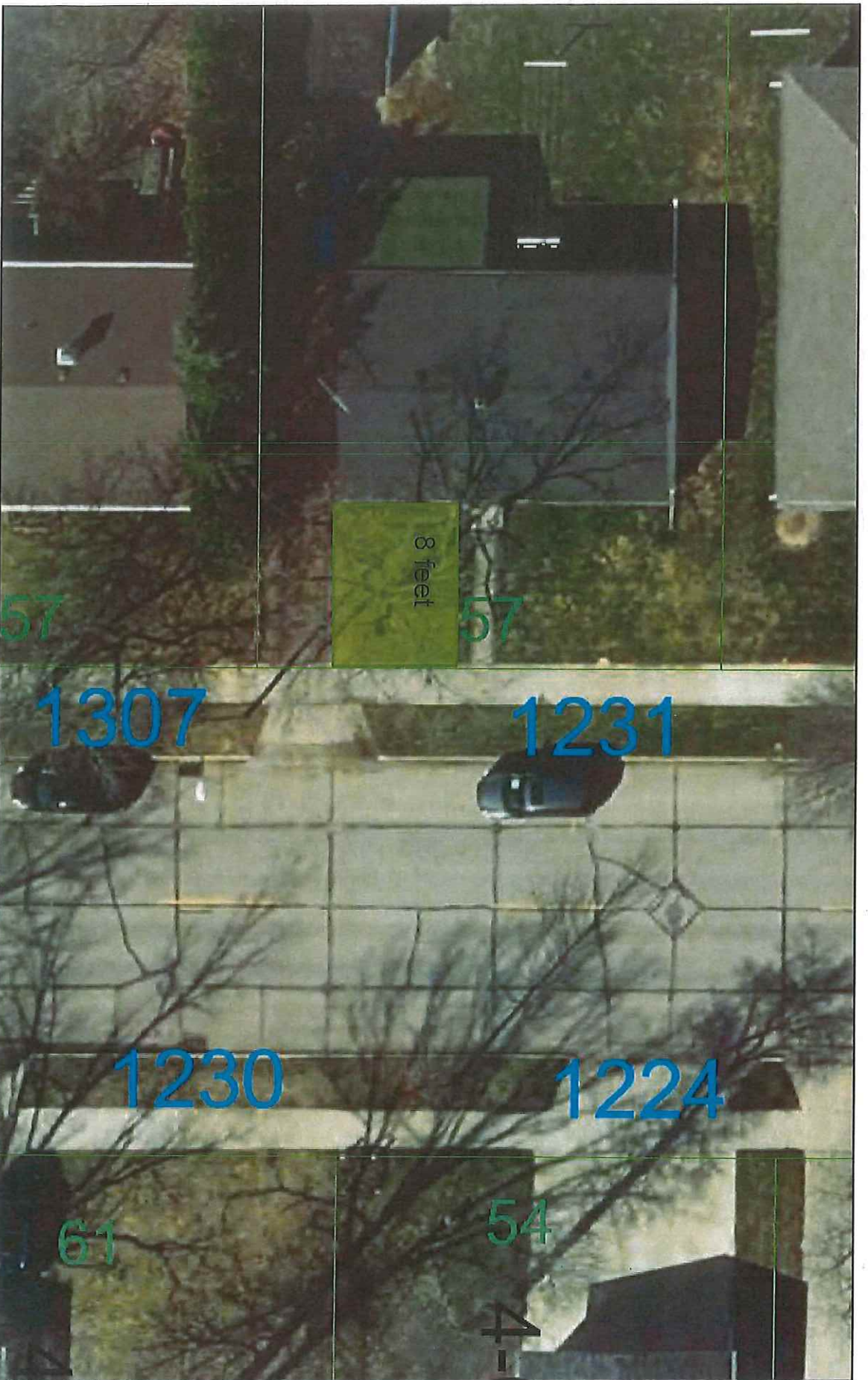
My name is Antonio and I spoke to you earlier today about widening the driveway at 1231 South Telulah Street, Appleton, WI 54915. I'm just emailing you to formally request a permit to widen my driveway 8 ft into my front yard. I understand the process that needs to take place in order to do so. With the new construction that was recently done on my street, I have lost the ability to park on my side of the street. The extra room on my driveway would help with more space to park when I have company over.

Let me know your thoughts on this and how I will need to proceed. Hope to hear from you soon.

Antonio Hernandez

Attention: This message was sent from a source external to the City of Appleton. Please use caution when opening attachments or clicking links.

ArcGIS Web Map



9/17/2019 9:16:01 AM

City Parcels

Easements



Google Maps 1231 S Telulah Ave



Image capture: Sep 2012 © 2019 Google

Appleton, Wisconsin

Google

Street View - Sep 2012



APPLETON CODE

(Code 1965, §10.17(2); Ord 4-93, §1, 1-6-93; Ord 142-93, §1, 9-15-93; Ord 143-93, §1, 9-15-93; Ord 144-93, §1, 9-15-93; Ord 154-93, §1, 9-15-93; Ord 155-93, §1, 9-15-93; Ord 137-95, §1, 12-20-95; Ord 154-01, §1, 9-10-01, Ord 68-05, §1, 5-7-05; Ord 107-05, §1, 1-1-06; Ord 122-05, §1, 1-1-06; Ord 96-10, §1, 6-22-10; Ord 103-10, §1, 1-1-11; Ord 112-12, §1, 10-23-12)

**Cross reference(s)** - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

**Sec. 19-91. Parking in front and side yard in residential district; parking on terraces.**

(a) **Purpose.** The purpose of this section is to clearly define acceptable areas for parking vehicles within the front yard or side yard, as defined in Chapter 23, of private properties in order to address off-street parking issues and maintain the acceptable appearance of City neighborhoods.

(b) **Residential driveway.** Residential driveway means that area leading directly from the street to a garage, carport, or rear yard parking area.

(c) **Front yard.** No person shall park or store any motor vehicle, or recreational vehicle of 26 feet or less, i.e., a "camping trailer", "fifth-wheel trailer", "motor home" or "recreational vehicle" as those terms are defined by §340.01, Stats., as well as boat trailers and boats, utilities trailers, trailered snowmobiles, trailered jet-ski(s) or fishing shanties in the front yard of any residential district except upon a residential driveway and shall be subject to temporary recreational vehicle parking restrictions set forth in §19-92. No recreational vehicle or boat greater than 26 feet in length may be parked or stored in the front yard of any residential district. Any vehicle parked in the front yard, shall be parked within the driveway area in such a manner as to maintain all wheels on the driveway surface, and shall neither obstruct the sidewalk nor extend onto the driveway apron. All driveways on one- (1-) and two- (2-) family residential properties, as well as those properties with three (3) dwelling units, shall be paved with concrete, asphalt, brick or a similar hard surface within one (1) year of construction. Carriage style driveways with a minimum of 2-foot wide strips paved with concrete, asphalt or brick and maintained grass medians in accordance with Sec. 12-59(c)(3) are permitted. Those existing driveways on one- (1-) and two- (2-) family properties, as well as those properties with three (3) dwelling units, that are not currently paved as described for new driveways shall be so paved within one (1) year of notice of non-compliance. (Ord 84-15, §1, 10-27-15)

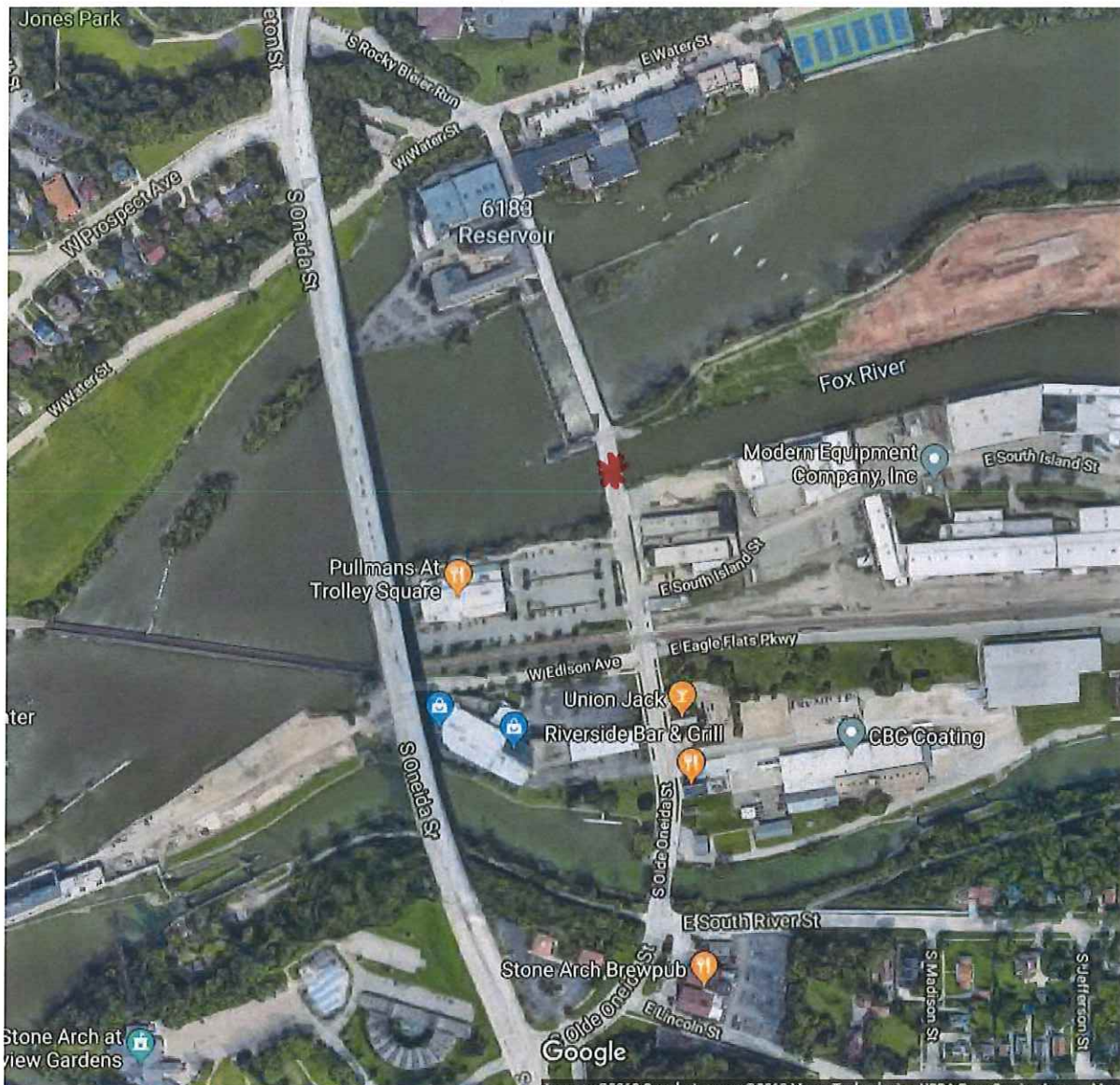
(d) **Side yard.** No person shall park or store any  
Supp. #90

motor vehicle, "camping trailer", "fifth-wheel trailer", "motor home" or "recreational vehicle" as those terms are defined by §340.01, Stats., as well as boat trailers and trailered boats, pick-up camper tops, utilities trailers, trailered snowmobiles, trailered jet-ski(s) or fishing shanties in the side yard of any residential district unless the side yard parking area is no greater than twelve (12) feet wide and extends no farther than the rear plane of the principal structure on the property. Side yard parking areas are required to be hard surfaced and subject to the requirements of this section, including the requirement for a permit for the installation of said hard surface.

(e) **Permits.** The Inspections Supervisor shall issue a driveway extension permit or a side yard parking pad permit upon the filing of a proper application, which shall be on a form furnished by the Director and shall describe the nature of the work, material to be used, measurements, plans and/or specifications of the proposed extension as well as such other information as may be required for inspection. Permits shall be issued prior to the start of the work. Fees for this permit shall be kept on file with the City Clerk.

(f) Extensions to the driveway surface, beyond the area previously described in section (d), are permissible provided all of the following apply:

- (1) The property owner has obtained appropriate driveway extension permit; and,
- (2) Both the extension and driveway are paved as provided in sec. (d) above; and,
- (3) The extension is no greater than twelve (12) feet wide; and,
- (4) The paved area is no longer than the length of the driveway, extending from the edge of the City's right-of-way to a carport, rear yard parking area or garage. For the purpose of creating a parking pad, the paved area may extend along the side of the principal structure on the property and may extend to the rear plane of said structure; and,
- (5) Whenever practicable, the extension shall be located on the side of the driveway such that it extends toward the nearest side lot line. When such a configuration is not possible, the property owner may install an extension no greater than four (4) feet into the greater front yard. Any extension into the greater front yard of the property that is more than four (4) feet wide shall require approval from the



\* 25 Ton Weight Limit

Olde Oneida Street Bridge over South Mill Race



Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/19 Thru 08/31/19

Report Date: 9/3/2019



Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2018	645	42,525,822	170,515.88
	2019	697	146,791,944	217,923.62
		8.06 %	245.18 %	27.80 %
DISPLAY SIGN	2018	95	675,555	3,789.08
	2019	87	457,794	3,485.00
		-8.42 %	-32.23 %	-8.03 %
ELECTRICAL	2018	507	6,303,524	72,879.39
	2019	483	7,947,213	116,974.30
		-4.73 %	26.08 %	60.50 %
EROSION CNTL	2018	31		3,850.00
	2019	32		3,650.00
		3.23 %	%	-5.19 %
HEATING	2018	603	8,615,064	52,844.49
	2019	602	7,947,900	48,590.50
		-0.17 %	-7.74 %	-8.05 %
PLAN REVIEW	2018	61		23,365.00
	2019	88		32,890.00
		44.26 %	%	40.77 %
PLUMBING	2018	302	4,924,345	20,076.00
	2019	397	9,106,260	25,093.03
		31.46 %	84.92 %	24.99 %
SEWER	2018	132	759,774	24,604.00
	2019	121	684,668	10,849.00
		-8.33 %	-9.89 %	-55.91 %
WELL	2018	15		600.00
	2019	1		40.00
		-93.33 %	%	-93.33 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

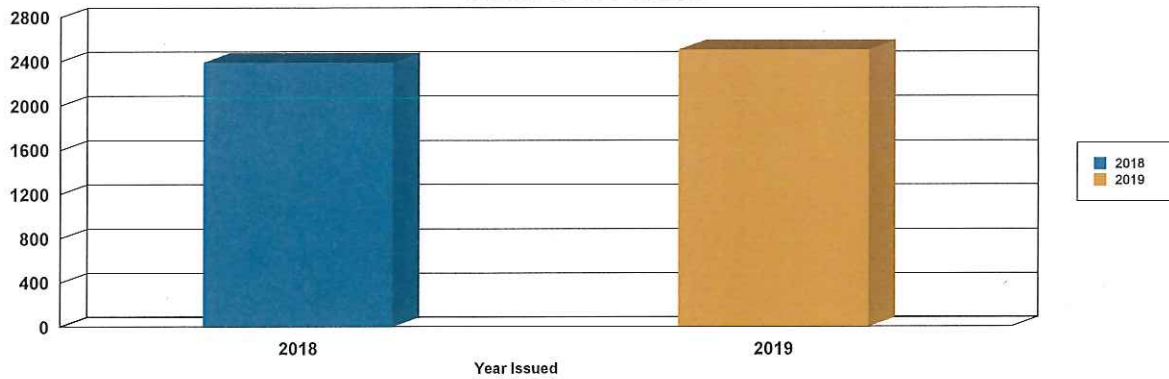
01/01/19 Thru 08/31/19

Report Date: 9/3/2019

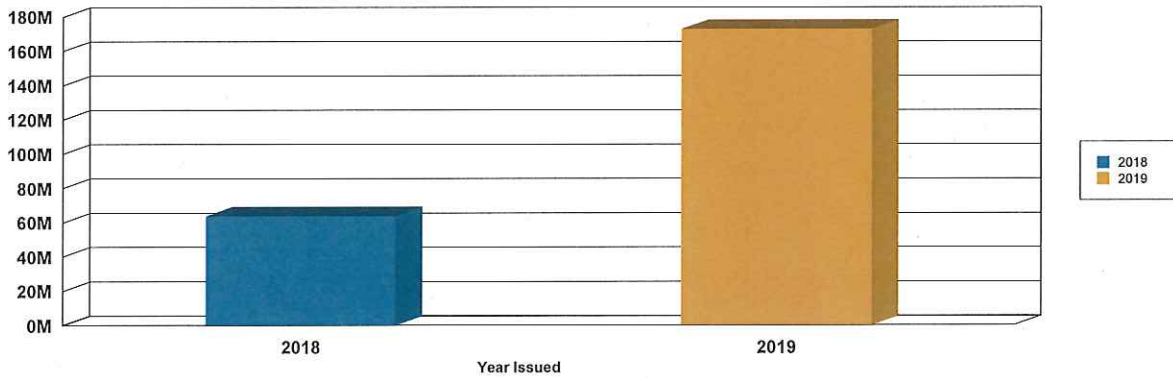


	2018	2019
Permits	2391	2508
Estimated Cost	63,804,084.00	172,935,779.00
Receipt Amount	372,523.84	459,495.45

Number of Permits



Estimated Cost



Receipt Amount

