



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources Committee

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Monday, August 24, 2015

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer,  
Alderperson Spears and Alderperson Williams

3. Approval of minutes from previous meeting

[15-1396](#)

Minutes from 7/6/2015

**Attachments:** [Minutes 07-06-15.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer and Alderperson Spears

**Abstained:** 1 - Alderperson Williams

4. **Public Hearings/Appearances**

5. **Action Items**

[15-463](#) Request to approve Mayor salary for  
2016 - 2017  
2017 - 2018  
2018 - 2019  
2019 - 2020

**Attachments:** [Nonrep Attorney Mayor Increase Calculations-2004 5-11-15.pdf](#)  
[Mayor Rates 4-27-15.pdf](#)  
[mayor attorney email and info for 6-8-15.pdf](#)  
[Elected salary proposals 8.26.15.pdf](#)

*1.5% increase each year represents:*

2016-17 \$ 96,106

2017-18 \$ 97,548

2018-19 \$ 99,011

2019-20 \$100,496

**Aldersperson Spears moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Meltzer, Aldersperson Spears and Aldersperson Williams

**Nay:** 2 - Aldersperson Konetzke and Aldersperson Baranowski

## 6. Information Items

[15-1390](#) Changes to Accident Reporting & Investigating policy.

**Attachments:** [ACCIDENT REPORTING AND INVESTIGATING.pdf](#)

**This Presentation was received and filed**

[15-1391](#) Changes to the Volunteer Policy

**Attachments:** [Volunteer Policy 2015.pdf](#)

**This Presentation was received and filed**

[15-1392](#) Changes to Telecommuting Policy

**Attachments:** [Telecommuting Policy.pdf](#)

**This Presentation was received and filed**

[15-1404](#)

Changes to the Media Relations policy

**Attachments:** [Media Relations.pdf](#)

This Presentation was received and filed

[15-1402](#)

Changes to the Fair Labor Standards Act policy

**Attachments:** [FLSA Policy.pdf](#)

This Presentation was received and filed

[15-1405](#)

Changes to the Family Medical Leave Act policy

**Attachments:** [FMLA policy.pdf](#)

This Presentation was received and filed

[15-1393](#)

Report of 2015 Human Resources mid year budget

**Attachments:** [2015 HR Mid Year Report.pdf](#)

This Presentation was received and filed

[15-1394](#)

H.R. Working Agenda 8/24/15

**Attachments:** [HR Committee Working Action Agenda 8-24-15.pdf](#)

This Presentation was received and filed

[15-1395](#)

Recruitment Status Report 8/21/15

**Attachments:** [RSR thru 8-21-15.pdf](#)

This Presentation was received and filed

## 7. Adjournment

**Aldersperson Spears moved, seconded by Aldersperson Williams, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Meltzer, Aldersperson Spears and Aldersperson Williams