



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Finance Committee

Wednesday, November 5, 2025

5:30 PM

Council Chambers, 6th Floor

Special Meeting

1. Call meeting to order

Chair Firkus called the meeting to order at 5:35 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

4. Approval of minutes from previous meeting

[25-1352](#)

Finance Committee meeting minutes

Attachments: [Finance Committee Minutes Oct 20, 2025.pdf](#)

Croatt moved, seconded by Hartzheim, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

5. Public Hearing/Apearances

6. Action Items

[25-1347](#)

Request to adopt Resolution #2025-16 authorizing appointment of a Redemption Agent for certain outstanding Water and Storm Water Revenue Bonds.

Attachments: [2025-16 Resolution Appointing Redemption Agent for Outstanding Water and Storm Water Bonds.pdf](#)
[Debt Redemption Agent Services Memo.pdf](#)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[25-1348](#)

Request to approve write-off of obsolete Wastewater inventory in the amount of \$6,912.36.

Attachments: [2025 WW Inventory Memo.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[25-1349](#)

Request to approve WisDOT "Statement of Non-Reimbursement by Utility" DT2245 forms and DT1661 "Quit Claim Deed by Utility" forms for I-41/STH 441.

Attachments: [DT2245 DT1661 STH 441 Statement of Non-Reimburse Memo w Forms.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[25-1350](#)

Request to approve WisDOT "Statement of Non-Reimbursement by Utility" DT2245 forms and DT1660 "Conveyance of Rights in Land" form for I-41/CTH OO Interchange.

Attachments: [DT2245 DT1660 CTH OO Statement of Non-Reimburse Memo w forms.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

7. Information Items

[25-1351](#)

The following 2025 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

Stormwater Utility

Fund Balance Applied	+ \$4,500
Debt Issuance Costs	+ \$4,500

For redemption agent agreement.

This item was presented.

8. Adjournment

Hartzheim moved, seconded by Croatt, that the meeting be adjourned at 5:41 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt