



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Common Council

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Wednesday, August 17, 2016

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES  
[16-1317](#) Common Council Meeting Minutes of August 3, 2016

**Attachments:** [CC Minutes 8-3-16.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR  
[16-1316](#) Appointment of Adriana Panella as the Teen Member to the Appleton Library Board  
**Attachments:** [Library Bd Teen Appt 081716.pdf](#)

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**





8/10/16 Safety and Licensing Committee recommended for approval

[16-1235](#)

"Class B" Beer/Liquor license Change of Premise Description of Fox Cities Performing Arts Center, 400 W. College Ave., for event on August 25, 2016, contingent upon approval from all departments.

**Attachments:** [PAC change of description.pdf](#)

**Legislative History**

8/10/16 Safety and Licensing Committee recommended for approval

[16-1284](#)

Request to modify Chapter 9 of the Municipal Code to allow for the issuance of Temporary Operator Licenses

**Attachments:** [Temporary Operator License Memo.pdf](#)

**Legislative History**

8/10/16 Safety and Licensing Committee recommended for approval

### 3. MINUTES OF THE CITY PLAN COMMISSION

[16-1231](#)

Request to approve the dedication of land for public right-of-way for E. Broadway Drive, as shown on the attached maps

**Attachments:** [StaffReport\\_StreetDedication\\_BroadwayDrive.pdf](#)

**Legislative History**

8/8/16 City Plan Commission recommended for approval

[16-1233](#)

Request to approve Certified Survey Map #11-16, which crosses a plat boundary, for Nancy Mills to combine 17 River Front Court (Tax Id #31-3-1732-00) and Pierce Court (Tax Id #31-3-0311-00), subject to the conditions in the attached staff report (including the creation of a double frontage lot) and as shown on the attached maps

**Attachments:** [StaffReport\\_RiverFrontCt\\_DoubleFrontage&PlatBoundary\\_For08-08-16.pdf](#)

**Legislative History**

8/8/16 City Plan Commission recommended for approval

### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

### 5. MINUTES OF THE FINANCE COMMITTEE

[16-1242](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

**Attachments:** [Riverside Cemetery.pdf](#)

**Legislative History**

8/9/16 Finance Committee recommended for approval

[16-1257](#) Request for Finance Director to sell \$19,625,000 General Obligation Notes.

**Legislative History**

8/9/16 Finance Committee recommended for approval

[16-1259](#) Request for Finance Director to sell \$24,190,000 Water Revenue Refunding Bonds.

**Legislative History**

8/9/16 Finance Committee recommended for approval

[16-1260](#) Request for Finance Director to sell \$15,515,000 Stormwater Revenue Refunding Bonds.

**Legislative History**

8/9/16 Finance Committee recommended for approval

[16-1271](#) Request to approve Finance Committee Report 5-P-16 for a Sanitary Sewer Lateral at 2619 N Richmond Street.

**Attachments:** [Report 5-P-16.pdf](#)

**Legislative History**

8/9/16 Finance Committee recommended for approval

[16-1272](#) Request to approve contract amendment and Change Order No 1 to contract 18/16 for Unit W-16 Sewer and Water Reconstruction No. 1 for an additional 60 LF of steel casing pipe installation due to an unforeseen underground obstruction encountered during pipe boring in the amount of \$36,204 resulting in a decrease to the contingency from \$93,135 to \$73,428. Overall contract increased from \$2,640,946 to \$2,657,443.

**Attachments:** [Contract Amendment and Change Order No.1 Unit W-16.pdf](#)

**Legislative History**

8/9/16 Finance Committee recommended for approval

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[16-1070](#) Request to approve Fox Cities Regional Partnership Economic Development Pledge for 2016

**Attachments:** [Memo on Fox Cities Regional Partnership Invoice.pdf](#)

[FCRP 2016 Pledge Invoice.pdf](#)

[FCRP YP Week 2016 Invoice-Receipt.pdf](#)

[CEDD Marketing & Business Services 2016 Budget.pdf](#)

**Legislative History**

- 7/27/16      Community & Economic      recommended for approval  
Development Committee  
*Coenen moved, Mann seconded, to amend to only make partial payment of \$9,500 to fulfill the commitment between the City of Appleton and the Fox Cities Regional Partnership, as approved in the 2016 budget, and further, withhold the remaining \$26,500 until an agreed-upon scope of work is identified and fulfilled.*
- 8/3/16      Common Council      referred to the Community & Economic  
Development Committee  
*Aldersperson Baranowski referred this item back to the Community & Economic Development Committee.*

## 7. MINUTES OF THE UTILITIES COMMITTEE

[16-1266](#)      Amend 2015C Design Contract fro Northland Pond with Brown and Caldwell by an amount not to exceed \$17,880.

**Attachments:** [Northland Pond 2015C Design Amend 1.pdf](#)

**Legislative History**

8/9/16      Utilities Committee      recommended for approval

[16-1270](#)      Preliminary Resolution 5-P-16 for Sanitary Lateral at 2619 N. Richmond Street be adopted and refer the matter to Finance Committee to determine the assessment rate.

**Attachments:** [Preliminary Resolution 5-P-16.pdf](#)

**Legislative History**

8/9/16      Utilities Committee      recommended for approval

## 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[16-1300](#)      Request to award contract for the ERP (Enterprise Resource Planning) to Tyler Technologies headquartered in Plano, TX. The contract will cover 6 planned phases over approximately a 3 ½ year implementation project. The cost of the contract not to exceed \$1,849,574 plus a 10% contingency for a total of \$2,034,532.

**Attachments:** [ERP Software HR-IT Committee Memo.pdf](#)

[Tyler Client References.pdf](#)

**Legislative History**

8/8/16      Human Resources &      recommended for approval  
Information Technology  
Committee

## 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

T. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*