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**TO:** Chairperson Greg Dannecker and Members of the Utilities Committee

**FROM:** Utilities Deputy Director Chris Stempa

**CC:** Utilities Director Chris Shaw, Wastewater Plant Operations Supervisor Robert Kennedy, Enterprise Fund Accounting Manager Kelli Rindt

**DATE:** June 30, 2015

**RE:** *Approval of a Sole Source Engineering Services contract for the Appleton Wastewater Treatment Plant Tank Coating Project to McMahon Engineers & Architects in the amount of \$8,000 plus a 5% contingency of \$400 for a total not to exceed cost of \$8,400*

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**BACKGROUND:**

In 2014, the Appleton Wastewater Treatment Plant (AWWTP) had received approval to award contracts for engineering and contractor coating services for exterior tank covers and interior receiving station tank. As part of the 2014 engineering services contract, McMahon completed a structural integrity assessment (external and interstitial). This assessment established rehabilitation and coating priority among the four tanks including the generation of project specifications used for coating preparation and coating systems. Following the tank conditions assessment, it was determined to move forward with rehabilitation and coating work during 2014 which targeted the tanks with severe coating system delamination and corrosion (i.e., western secondary digester and receiving station tank).

Alternate quotes required as part of last year's coating services quotation process for the two remaining exterior tank covers (sludge storage tank and filtrate storage tank) are being honored by the low bidder Omni Glass and Paint, Inc. for 2015 (covered by separate memo). McMahon has provided a quote to continue professional coating inspection and construction related services for the remaining coating work described in the alternate quotes.

**SOLE SOURCE JUSTIFICATION:**

McMahon developed the project coating specifications utilized as part of 2014 request for quotation (RFQ) process. The existing coating specifications would require complete redevelopment if the services of another engineering were acquired. It is common for

engineering firms to develop their own specifications based on in-house expertise since the professional services they are being asked to provide is predicated on them. McMahon has demonstrated reliable, effective, and responsive construction related field services on coating work completed during 2014. They were also the least cost as part of the 2014 engineering services RFQ process. It is the opinion of the Utility that it would not be advantageous from a cost or schedule standpoint to seek low cost professional services given McMahon's familiarity with this coating work scope and high quality performance on past coating projects.

**RECOMMENDATION:**

It is recommended that the Utilities Committee award sole source engineering services contract to McMahon in an amount of \$8,000 plus a 5% contingency of \$400 for a total not to exceed cost of \$8,400.

If you have any questions, regarding the project please contact Chris Stempa at 832-2353.