



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Common Council

---

Wednesday, October 19, 2022

7:00 PM

Council Chambers

---

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-1306](#) Common Council Meeting Minutes & Common Council Special Session Meeting Minutes of October 5, 2022

**Attachments:** [CC Minutes 10-5-22 Special Session.pdf](#)  
[CC Minutes 10-5-22.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[22-1109](#) Public Hearing for Comprehensive Plan Text Amendment #3-22 for Chapter 14: Downtown Plan, Section 4: Downtown Development Concept, Opportunity Site #7 Soldier's Square/YMCA Parking Ramp

**Attachments:** [TA 3-22 Public Hearing Notice.pdf](#)

- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-1280](#)

**Rankin Street**, from 200' south of Alton Street to College Avenue, be reconstructed with asphalt pavement and curb and gutter. The dimensions of the Rankin Street reconstruction project are as follows:

*200' south of Alton Street - Alton St:* New asphalt pavement to be constructed to a width of 25' from back of curb to back of curb, which is 1' narrower than the existing street within this portion of the project. Existing on-street parking to remain unchanged within this portion of the project.

*Alton St - College Ave:* New asphalt pavement to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project. Existing on-street parking to remain unchanged within this portion of the project.

**Legislative History**

10/10/22	Municipal Services Committee	recommended for approval
----------	------------------------------	--------------------------

[22-1292](#)

**Summit Street**, from Packard Street to Elsie Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 26' from back of curb to back of curb, which is 2' narrower than the existing street. Existing on-street parking would be restricted along the west side of Summit Street, within the project limits.

**Legislative History**

10/10/22	Municipal Services Committee	recommended for approval
----------	------------------------------	--------------------------

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-1267](#)

Cigarette License application for Pillow Talk-N-Wine LLC, Lisa Pitts, Applicant, located at 2310 W College Ave Unit C.

**Attachments:** [Pillow Talk n Wine S&L.pdf](#)

**Legislative History**

10/12/22	Safety and Licensing Committee	recommended for approval
----------	--------------------------------	--------------------------

## 3. MINUTES OF THE CITY PLAN COMMISSION

[22-1132](#) Request to approve Comprehensive Plan 2010-2030 Text Amendment #3-22 to amend Chapter 14: Downtown Plan, Section 4: Downtown Development Concept, Opportunity Site #7 Soldier's Square/YMCA Parking Ramp on Pages 314, 318 and 319, as identified in the attached documents and approve attached Resolution

**Attachments:** [StaffReport SoldiersSquare CompPlanTextAmend For09-14-22.pdf](#)

**Legislative History**

9/14/22 City Plan Commission recommended for approval  
*Proceeds to Council on October 19, 2022.*

[22-1133](#) Request to approve the Trail View Estates South 3 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

**Attachments:** [StaffReport TrailViewEstatesSouth3 FinalPlat For10-12-22.pdf](#)

**Legislative History**

10/12/22 City Plan Commission recommended for approval

[22-1247](#) Request to approve Special Use Permit #11-22 for a restaurant with alcohol sales and service and associated outdoor area located at 2821 N. Ballard Road (Tax Id #31-1-6536-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport 2821NBallardRd\\_SUP For10-12-22.pdf](#)

**Legislative History**

10/12/22 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[22-1278](#) Request to reject base bid from Staab Construction in the amount of \$643,600 for the 2022 AWWTP Blended Sludge Piping and Preliminary Heat Exchanger Replacement Project.

**Attachments:** [Finance Memo SSB Construction Project Bid Rejection.pdf](#)

**Legislative History**

10/10/22 Finance Committee recommended for approval

[22-1282](#) Request to award the 2022 AWWTP Biogas Boiler System Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$333,450 with a 12% contingency of \$40,014 for a project total not to exceed \$373,464.

**Attachments:** [2022 AWWTP BIOGAS BOILER SYSTEM HVAC Upgrades Project\\_.pdf](#)

**Legislative History**

10/10/22 Finance Committee recommended for approval

[22-1283](#) Request to award the City of Appleton's 2022 Telulah Pavilion Repairs Project contract to RJM Construction, LLC. in the amount of \$158,572 with a 12% contingency of \$19,028 for a project total not to exceed \$177,600.

**Attachments:** [2022 Telulah Pavilion Repairs Project.pdf](#)

**Legislative History**

10/10/22 Finance Committee recommended for approval

[22-1284](#) Request to award the City of Appleton's 2022 AWWTP Painting Project contract to SDS Painting Co., Inc. in the amount of \$121,760 with a 8% contingency of \$10,000 for a project total not to exceed \$131,760.

**Attachments:** [2022 AWWTP Painting Project.pdf](#)

**Legislative History**

10/10/22 Finance Committee recommended for approval

[22-1288](#) Request to approve the following 2022 Budget amendment:

Public Works Capital Project Fund	-\$27,302
Facilities Capital Project Fund	+\$27,302

To record transfer of sidewalk costs from Public Works Capital Project Fund to Facilities Capital Project Fund.

**Attachments:** [Library Sidewalk Budget Amendment.pdf](#)

**Legislative History**

10/10/22 Finance Committee recommended for approval

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[22-1264](#) Request to approve a variance to Section 4.H of the Deed Restrictions and Covenants for the Northeast Business Park Plat No. 3 to allow for an ancillary structure at 2331 E. Evergreen Drive (Tax Id #31-1-6510-41)

**Attachments:** [Parker Johns Variance Request Memo 10-12-22.pdf](#)

[Variance Request Narrative from Parker Johns.pdf](#)

[Storage Shed Sheet A1 Elevations Parker Johns.pdf](#)

[Bldg Remodel Plans Parker Johns.pdf](#)

[NEBP Plat 3 Declaration of Covenants + Restrictions.pdf](#)

[NEBP Map.pdf](#)

**Legislative History**

10/12/22 Community & Economic Development Committee recommended for approval

## 7. MINUTES OF THE UTILITIES COMMITTEE

[22-1249](#) Approve changes to Municipal Code Chapter 24, Erosion and Sediment Control.

**Attachments:** [2022 Sept ESC Ord revisions combined.pdf](#)

**Legislative History**

10/11/22 Utilities Committee recommended for approval

[22-1250](#) Approve changes to Erosion and Sediment Control Program.

**Attachments:** [2022 Sept ESC Program combined.pdf](#)

**Legislative History**

10/11/22 Utilities Committee recommended for approval

[22-1274](#) Request to approve 2023 Add-on Water Main Replacement Project List.

**Attachments:** [Utilities Committees - 10-11-22 - Project List - 2023 Add-on Water Main Replace](#)

**Legislative History**

10/11/22 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[22-1240](#) Request to Approve the Fire Fighter 2023-2025 Contract.

**Attachments:** [Fire TA August 19, 2022 for HR Committee.pdf](#)  
[Fire Fighter Contract 2023.pdf](#)

**Legislative History**

10/12/22 Human Resources & Information Technology Committee recommended for approval

[22-1241](#) Request to Approve the Fringe Benefit Policy Changes.

**Attachments:** [Fringe Benefit Policy 2022.pdf](#)

**Legislative History**

10/12/22 Human Resources & Information Technology Committee recommended for approval

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

N. ITEMS HELD

O. ORDINANCES

[22-1307](#) Ordinances 57-22 & 58-22

*Attachments:* [Ordinances to Council 10-19-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*