



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final-revised Common Council

Wednesday, January 15, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-1650](#) Common Council Meeting Minutes of December 18, 2024

Attachments: [CC Minutes 12-18-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- [25-0010](#) Confirmation of Appointment Amendment for CDBG Advisory Committee

Attachments: [Memo CDBG Appt.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[24-1613](#) Award 2025 Illicit Discharge Detection and Elimination Ongoing Field Screening Services Contract to Westwood Infrastructure, Inc. in an amount not to exceed \$35,000

Attachments: [MSC Award Memo 2025 IDDE Field Screening Services 01-06-2024.pdf](#)

Legislative History

1/6/25	Municipal Services Committee	recommended for approval
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[24-1614](#) Award M-25 2025 Materials Testing & Contaminated Soils Contract to Westwood Infrastructure, Inc. in an amount not to exceed \$100,000

Attachments: [MSC M-25 Contract Award Memo 01-06-2025.pdf](#)

Legislative History

1/6/25	Municipal Services Committee	recommended for approval
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[24-1615](#) Approve Long Term Temporary Occupancy Permit to Integrity Environmental Services for dumpster in parking lane of Superior St north of College Ave, from 2/6/2025 through 11/30/2025.

Attachments: [MSC LTT Occupancy Permit_Integrity Enviro_Superior St Dumpster_01-06-2025.pdf](#)

Legislative History

1/6/25	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0420](#) Class "B" Beer and Reserve "Class B" Liquor License application for Delaires LLC d/b/a Delaire's, David Boulanger, Agent, located at 823 W. College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [Delaire's Alcohol Class B Beer Reserve Liquor 4.10.24 REDACTED.pdf](#)

[Delaire's Attachment.pdf](#)

[Documents distributed by Alder Van Zeeland 10.23.24.pdf](#)

[APD Delaire's letter to S&L 11.27.24.docx](#)

[OEO to Appleton City Clerk re Holding Licensing Hearing - Delaire's LLC.pdf](#)

[2025 Delaire's Business Plan.pdf](#)

[Delaire's 2025 Alcohol License Questionnaire \(Updated\) - signed.pdf](#)

Legislative History

10/9/24	Safety and Licensing Committee	recommended for approval
10/16/24	Common Council	referred to the Safety and Licensing Committee
10/23/24	Safety and Licensing Committee	held

12/11/24	Safety and Licensing Committee	held
1/8/25	Safety and Licensing Committee	recommended for approval

*David Boulanger was present and addressed the committee.
Emil Ovbiagele, OVB Law & Consulting, 826 N Plankinton Ave, Milwaukee, WI, was present and addressed the committee.*

[24-1611](#)

Secondhand Article Dealer License renewal application for T&S Sports d/b/a Play It Again Sports, Michael Milloy, Agent, located at 611 W Northland Ave, contingent upon approval from the Health department.

Attachments: [Play It Again Sports.Secondhand Article Renewal.12.10.24.REDACTED.pdf](#)

Legislative History

1/8/25	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE****5. MINUTES OF THE FINANCE COMMITTEE**[24-1623](#)

Request to approve Contract Amendment #1 with Restoration Systems Inc. for Green Ramp Barrier Panel Emergency Repairs Phase 1, in an increase of \$17,225, for a new not-to-exceed contract total of \$64,455.

Attachments: [Finance Memo Green Ramp Phase 1 Repairs Contract Amend 1 01-06-2025.p](#)

Legislative History

1/6/25	Finance Committee	recommended for approval
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[24-1624](#)

Request to award the 2025 Interior Finishes and Furniture Project - Community Development to Chet Wesenberg Architect, LLC. for a sole-source contract not-to-exceed \$67,400.

Attachments: [2025 Community Development AE Services.pdf](#)

[Sole Source Community Dev.pdf](#)

Legislative History

1/6/25	Finance Committee	recommended for approval
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6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE[24-1607](#)

Request to approve City Program Funding for 2025 Community Development Block Grant (CDBG) Funding as specified in the attached document

Attachments: [CDBG City Allocations Prelim Rec Memo to CDC 1-8-25.pdf](#)

Legislative History

1/8/25	Community Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE[24-1635](#)

Approve Contract Amendment #1 to Applied Technologies Inc. as a part of the AWWTP Column and Plank Storage Upgrades for additional design and construction management services in the amount of \$4,900 increasing the contract amount from \$25,500 to \$30,400.

Attachments: [250103_ATI_SSB_WallPlankModif_Contract Amendment #1.pdf](#)

Legislative History

1/7/25

Utilities Committee

recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD****O. ORDINANCES****P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION****Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS****S. CLOSED SESSION**[25-0001](#)

The Common Council may go into closed session according to State Statute §19.85(1)(e) (deliberating or negotiating the purchasing of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session) for the purpose of deliberating or negotiating items related to the disposition of land in the Downtown District. Upon conclusion of the closed session, the Common Council will then reconvene into open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.