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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks & Recreation Committee

FROM: Dean R. Gazza

DATE: 05-08-17

RE: Action: Award the City of Appleton "2017 Kiwanis Playground Equipment Project" contract to Lee Recreation, LLC in an amount not to exceed \$70,000.

The 2017 Capital Improvement Plan includes \$75,000 for installing a new playground at Kiwanis Park. The project includes money for new playground equipment and concrete walkway installation. We are asking for \$70,000 to cover the purchase and installation of the playground equipment.

The Parks, Recreation, and Facilities Management Department (PRFMD) issued an request for proposal to various playground suppliers. We received seven (7) proposals (Lee Recreation, MN WI Playground, Boland Recreation, Northland Recreation, Commercial Recreation Specialists, Gerber Leisure, and Miller and Associates). We internally reviewed all seven proposals and the PRFMD staff chose the Lee Recreation proposal based on value, design, innovation, and prior history working with the City of Appleton.

The PRFM Department recommends awarding the contract for the Kiwanis Park Playground Equipment to Lee Recreation LLC in an amount not to exceed \$70,000.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.