



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Board of Building Inspection

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Tuesday, April 28, 2020

1:00 PM

6th Floor Council Chambers

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1. Call meeting to order

*Mayor Woodford called the meeting to order at 1:00 p.m.*

2. Roll call of membership

**Present:** 4 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford and Henson

3. Approval of minutes from previous meeting

20-0506 Minutes from September 24, 2019.

**Attachments:** [Minutes 9-24-2019.pdf](#)

**Public Works Director Vandehey moved, seconded by City Attorney Behrens, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford and Henson

4. Public Hearings/Appearances

5. Action Items

20-0505 **538 N Rankin (31-1-0911-01)** The applicant is proposing a renovation to remodel a stair and the headroom would be 60". Section 321.04(2)(d) requires headroom of at least 76". Section 4-136 adopts the SPS chapters 330-360. (Uniform Dwelling Code) SPS 321.04(2)(d) of the Uniform Dwelling Code regulates stairway headroom.

**Attachments:** [538 N Rankin St.pdf](#)

*Motion to approve variance for 68" clearance and 29" landing contingent upon padding added .*

**Public Works Director Vandehey moved, seconded by City Attorney Behrens, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**6. Information Items**

**7. Adjournment**

A motion was made by City Attorney Chris Behrens, seconded by Public Works Director Paula Vandehey, that this was adjourned. The motion carried by the following vote:

**Aye:** 4 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford and Henson