



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, November 12, 2013

4:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

Chairperson Martin called the Utilities Committee meeting to order at 4:30p.m.

2. Roll call of membership

Present: 4 - Alderperson Jeffrey Jirschele, Alderperson Joe Martin, Alderperson Cathy Spears and Alderperson Kyle Lobner

Excused: 1 - Alderperson John Robin Hill

3. Approval of minutes from previous meeting

[13-1516](#)

Approval of the October 8, 2013 Utilities Committee Meeting minutes.

Alderperson Lobner moved, seconded by Alderperson Spears, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Spears and Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

[13-1670](#)

Award Air Condition Water Treatment Facility Motor Control Center (MCC) Room to B&P Mechanical, Inc. for a contract amount of \$28,500.

Alderperson Spears moved, seconded by Alderperson Lobner, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Spears and Alderperson Lobner

Excused: 1 - Alderperson Hill

6. Information Items

[13-1625](#)

Change Order No. 1 to the AWWTP Aeration Tank Pipe Project with August Winter and Sons for additional labor, piping, fittings and grating that is necessary for the relocation of piping in the amount of \$4,130 resulting in a decrease of contingency from \$15,900 to \$11,770.

Change Order No. 1 was discussed.

[13-1106](#)

Regulatory Upgrade and Process Improvement Project Update.

The Committee was updated on the project.

[13-1651](#)

NEWSC School Education update.

The Committee was given an update.

[13-1517](#)

Monthly Reports for July, August, and September 2013
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue
- Water Treatment Plant Synopsis
- Water Distribution and Water Meter Team Monthly Report - September

Reports were reviewed.

7. Adjournment

Aldersperson Spears moved, seconded by Aldersperson Lobner, that the meeting be adjourned at 4:56 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Spears and Aldersperson Lobner

Excused: 1 - Aldersperson Hill