



APPLETON PUBLIC LIBRARY
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TO: Appleton Public Library Board of Trustees
FROM: Colleen Rortvedt, Library Director
DATE: April 4, 2023
SUBJECT: Collection Development Policy Update

A Collection Development Policy is a critical document for any public library. It helps ensure a balanced and diverse collection, ensures that collection development decisions are made based on sound principles and criteria rather than personal preferences or biases, enhances transparency and accountability, promotes efficient use of resources, and ensures consistency regardless of staff changes.

The Collection Development Policy has undergone a revision that incorporates the following updates:

- Clarification of public library's relationship to the First Amendment
- Inclusion of language regarding electronic resources
- Reflects the realities of publishing limitations
- Specific language related to content for children and teens
- Information regarding donations that align with other library policies
- Guidelines for self-published materials
- Clarification of how consortium relationships expand access to materials
- General language clean-up

This policy was last updated in 2019.