



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Tuesday, June 25, 2024

8:30 AM

Council Chambers, 6th Floor

Personnel & Policy Committee Meeting

1. Call meeting to order

Chairperson Rebecca Kellner called the meeting to order at 8:31am

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Colleen Rortvedt

Present: 3 - Kellner, Keller and Brozek

Excused: 1 - Bunnow

Others : 1 - Mann

Closed Session

Brozek moved, seconded by Keller that the Committee meet in Closed Session pursuant to WI Statute 19.85(1)(c) to discuss personnel matters and then resume meeting in Open Session. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The meeting went into Closed Session at 8:32am.

Brozek moved, seconded by Keller that the meeting resume in Open Session. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The Committee resumed meeting in Open Session at 9:24am

4. Action Items

[24-0803](#)

Library Director's 2024 Mid - Year Performance Review

Keller moved, seconded by Brozek, that the Library Director's 2024 Mid-Year Performance Evaluation be recommended for approval. Voice Vote. Motion Carried. (3-0)

[24-0805](#)

Recommendation to Eliminate the Policy Policy Based on Redundancy with other Existing City Policies

Attachments: [Policy Policy.pdf](#)

Brozek moved, seconded by Keller, that the Elimination of the Policy Policy based on Redundancy with other Existing City Policies be recommended for approval. Voice Vote. Motion Carried. (3-0)

[24-0806](#)

Recommendation to Approve Updates to the Library Emergency Policy

Attachments: [Library Emergency Policy DRAFT 7-2024.pdf](#)

Brozek moved, seconded by Keller, that the updates to the Library Emergency Policy be recommended for approval. Voice Vote. Motion Carried. (3-0)

5. Information Items

[24-0804](#)

Policy Revision Summary and Schedule

Attachments: [Policy Review and Update Schedule June 2024.pdf](#)

6. Adjournment

Keller moved, seconded by Brozek that the meeting be Adjourned. Voice Vote. Motion Carried. (3-0)

The meeting was Adjourned at 9:31am