



"...meeting community needs...enhancing quality of life."

MEMO

TO: Members of the Finance and Utilities Committees

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: August 29, 2017

SUBJECT: **The following 2017 Budget adjustments be approved to provide funding for sanitary sewer and watermain extensions associated with Pathways Church:**

Wastewater Utility Fund Balance	- \$65,000
Wastewater Capital (BU 5431)	+\$65,000
Water Utility Fund Balance	- \$90,000
Water Distribution Capital (BU 5370)	+\$90,000

The Department of Public Works was recently notified that the Pathways Church is planning an expansion that includes constructing a new parking lot over the route of our future sanitary sewer and watermain. The extensions of these City utilities, as shown on the attached Pathway's Master Plan, are necessary for future development along Alvin Street. The Pastor has requested that the City complete the utility work as soon as possible in 2017 in order for them to complete their project in a timely manner. (See attached letter from Pastor Demetrician)

Therefore, we request a budget adjustment to use existing Wastewater and Water Utility Fund Balances to fund these utility extensions in 2017.

Attachments

C: Tony Saucerman, Finance Director
Bev Matheys, Managerial Accounting Coordinator