



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, July 7, 2015

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Coenen

3. Approval of minutes from previous meeting

[15-1131](#)

June 23, 2015 Finance Committee Minutes

Attachments: [MeetingMinutes23-Jun-2015-04-21-57.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

Absent: 1 - Alderperson Coenen

4. **Public Hearings/Appearances**

5. **Action Items**

[15-1134](#)

Request to reject awarding tennis court construction at Highview Park to MCC, Inc for a contract amount of \$143,239.

Attachments: [2015 Highview Park Tennis Courts Re-Bid Recommendation.pdf](#)

Alderperson Martin moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

Absent: 1 - Alderperson Coenen

[15-1136](#)

Request to approve Second Addition to Emerald Valley New Subdivision Development Agreement.

Attachments: [Emerald Valley Second Addition Development Agreement.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Absent: 1 - Aldersperson Coenen

[15-1138](#)

Request approval of ordinance permitting absent Alderspersons to appear by phone.

Attachments: [Sec 2-29 Aldersperson Appearances \(created\) 07-07-15 .pdf](#)

Aldersperson Plank moved, seconded by Aldersperson Lobner, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Absent: 1 - Aldersperson Coenen

[15-1161](#)

Request approval to utilize \$845,330 of unassigned fund balance to reduce long-term debt and retain \$70,680 for future uncertainties.

Attachments: [2014 Fund Balance.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Absent: 1 - Aldersperson Coenen

6. Information Items

[15-1132](#)

Director's Reports:
Finance
Information Technology
Legal Services

This Presentation was received and filed

[15-1133](#)

Update on new subdivision assessments

This Presentation was received and filed

[15-1135](#)

Contract 15-14 was awarded to Milbach Construction, "Pierce Park Band Shelter" in the amount of \$328,135 with a contingency of \$46,744. Change orders approved totals \$26,320.64. Final contract amount is \$354,455.64 with remaining contingency of \$20,423.36. Payments issued to date total \$316,382.05. Request to issue the final contract payment of \$38,073.59.

Attachments: [2015 Pierce Pavillion Final Pymt.pdf](#)

This Presentation was received and filed

[15-1137](#)

Change Order #3 for the Bar Screen Replacement Project to increase, for screen modifications, in the amount of \$1,650 resulting in a decrease to contingency from \$96,313 to \$94,663. Contract price increased from \$744,247 to \$745,897(also appears on the Utilities Committee agenda).

Attachments: [Change Order #3 06-26-15 .pdf](#)

This Presentation was received and filed

[15-1157](#)

Exchange of Postage Machine - Upgrade Pitney Bowes Postage Machine

Attachments: [M-postage machine upgrade.pdf](#)

This Presentation was received and filed

7. Adjournment

Aldersperson Konetzke moved, seconded by Aldersperson Lobner, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Absent: 1 - Aldersperson Coenen