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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 9/2/2020

RE: Action: Award the City of Appleton “2020 MSB Exterior Masonry Improvements Project” contract to Cardinal Construction Co., Inc. in the amount of \$163,462 with a contingency of 10% for a project total not to exceed \$179,808.

Action: Approve balance transfer of \$60,000 from the “2020 MSB Insulate Cold Storage Bays 9 &10 Project” to “2020 MSB Exterior Masonry Improvements Project.”

The 2020 Capital Improvement Plan includes \$150,000 to make exterior masonry repairs to the Municipal Services Building that includes new loading dock, exterior wall repairs, and structural reinforcing of exterior walls. The amount of \$29,084.97 has been utilized for design and structural wall investigation leaving a balance of \$120,915.03 for construction. During the 2019 MSB Master Planning process several structural building deficiencies were noted for the main building and also the unheated storage building. This project was based off of the noted deficiencies in the Master Plan that needed immediate attention. During the design phase and structural investigation it was determined that several more areas were also structurally deficient and needed to be included in the project. This addition to the project scope has caused the need for the requested budget transfer.

The bids were received as follows:

Cardinal Construction Co., Inc. (low bid)	\$163,462
Milbach Construction Services Co.	\$181,270
MJI Building Services, LLC.	\$196,495
The Boldt Company	\$285,000
Berglund Construction Company	\$286,500
Frank O. Zeise Construction Co., Inc.	\$307,500
Tri-North Builders	\$323,400

We are requesting a balance transfer from the 2020 MSB Insulate Cold Storage Bays 9 &10 Project. The 2020 MSB Insulate Cold Storage Bays 9 &10 Project bids came in under the

estimated budget.

Our Design Consultant has written the City of Appleton a formal letter of recommendation to award the contract to Cardinal Construction Co., Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the Design Consultants recommendation. Therefore, we recommend awarding the contract to Cardinal Construction Co., Inc. in the amount of \$163,462 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.