

July 24, 2017

City Clerk
100 North Appleton Street
Appleton, WI 54911

Dear Clerk,

400 West College Avenue

The Fox Cities Performing Arts Center will be hosting our third annual cookout for our Annual Partners as a thank you for their financial support throughout this past year. The event will be taking place on Wednesday, August 23, 2017 from 5:30 to 7:30 p.m.

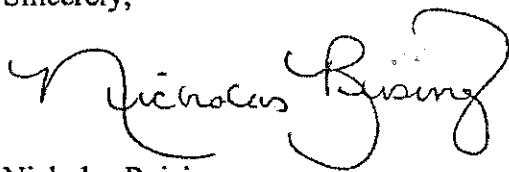
We are planning to host this summer cookout, outdoors at the Performing Arts Center, on our Thrivent Financial Employee Plaza. Traditional Wisconsin cookout food such as burgers and brats will be provided along with a variety of beverages. To allow us to serve alcohol at this event we are requesting a one-day amendment to our liquor license.

The 62' x 56' space will be fenced in with stanchions and has a capacity of approximately 200 people.

The contact for this event will be the donor services coordinator Emily Wisniewski. Please feel free to contact her with any questions at (920) 730-3736 or ewisniewski@foxcitiespac.com.

We appreciate your consideration of this amendment.

Sincerely,



Nicholas Reising
Director of Development